

**NATIONAL ELEVATOR BARGAINING ASSOCIATION AGREEMENT  
WITH  
INTERNATIONAL UNION OF ELEVATOR CONSTRUCTORS**

**July 9, 2017 to July 8, 2022**

Whenever any words are used in this Agreement in the masculine gender they shall be construed as though they are also used in the feminine gender or neuter gender in all situations where they would so apply.

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## ARTICLE I

### Parties to the Agreement

This Agreement, made by and between the National Elevator Bargaining Association (hereinafter referred to as "NEBA") and the INTERNATIONAL UNION OF ELEVATOR CONSTRUCTORS (hereinafter referred to as "IUEC" or the "Union"), for the purpose of establishing harmonious relations and facilitating peaceful adjustment of wage schedules and working conditions. The INTERNATIONAL UNION OF ELEVATOR CONSTRUCTORS makes this Agreement for and on behalf of its affiliated local unions and a list of the local unions for which the International negotiates and executes this Agreement is attached hereto and made a part hereof. NEBA makes this Agreement for and on behalf of its employer members (hereinafter referred to individually as the "Company" or the "Employer"), and a list of the Employers for which NEBA negotiates and executes this Agreement is attached hereto and made a part hereof.

## ARTICLE II

### Recognition Clause

**Par. 1.** The Union claims and the Employer acknowledges and agrees that the Union has supplied proof that a majority of its Elevator Constructor Mechanics, Elevator Constructor Helpers and Elevator Constructor Apprentices have authorized the Union to represent them in collective bargaining with the Employer.

The Employer recognizes the Union as the exclusive Section 9(a) bargaining representative for all Elevator Constructor Mechanics, Elevator Constructor Helpers, Elevator Constructor Apprentices and Elevator Constructor Assistant Mechanics (hereinafter referred to sometimes as "Mechanics, Helpers, Apprentices and Assistant Mechanics " or collectively as "Elevator Constructor(s)") in the employ of the Employers engaged in the installation, repair, modernization, maintenance and servicing of all equipment referred to in Article IV, Par. 2 and Article IV (A).

**Par. 2.** The Union recognizes that it is the responsibility of the Company in the interest of the purchaser, the Company and its employees to maintain the highest degree of operating efficiency and to continue technical development to obtain better quality, reliability, and cost of its product provided, however, that this provision is not intended to affect the work jurisdiction specified in Article IV and other Articles of the Agreement.

## ARTICLE III

### Membership Requirements

**Par. 1.** All Mechanics, Helpers, Apprentices and Assistant Mechanics covered by this Agreement shall, as a condition of employment obtain and maintain membership in a local union of the International Union of Elevator Constructors on and after the thirtieth (30th) day following the beginning of their employment or the date this Article becomes effective, whichever is later.

**Par. 2.** The Company shall be obligated under this Article, after it becomes effective as above provided, to terminate the employment of any employee who fails to obtain or maintain membership in a local union as required by this Article, upon receipt of a written request for such termination from his local union: except that the Company shall have the right to refuse such request if it has reasonable grounds for believing (1) that such membership is not available to the employee on the same terms and conditions generally applicable to other members, or (2) that membership has been denied or terminated for reasons other than the failure of the employee to tender the periodic dues and initiation fees uniformly required as a condition of acquiring or retaining membership.

**Par. 3.** Beginning January 1, 2018, the Company agrees to deduct from the wages, each week, the IUEC dues or service fees of each employee who authorizes the Company to do so. The Union shall notify the Company in writing, of the amount of such dues or service fees or any change in the amount of such dues or service fees prior to December 1 of each year. Any change in deduction shall become effective beginning with the second full pay period after the Company receives such written notice of change from the Union.

Beginning with the second pay period following receipt of a written authorization signed and dated by a bargaining unit employee on a form approved by NEBA, the Company shall deduct, from the employee's pay, the appropriate IUEC Dues or Service Fees payable by the employee to the IUEC during the period provided for in the authorization. The dues check-off authorization is irrevocable for a period of one year from the date it is delivered to the Company or until termination of the collective bargaining agreement between the Company and the IUEC, whichever occurs sooner. The authorization, assignment and direction shall be automatically renewed and shall be irrevocable for successive periods of one year each and for the period of each successive agreement between the Company and the IUEC, whichever shall be shorter, unless notice is given to the Company with whom the employee is employed at that time and the IUEC not more than twenty (20) days and not less than the (10) days prior to the expiration of each period of one year, or of each applicable collective bargaining agreement between the Company and the IUEC, whichever occurs sooner, by submitting a written revocation to the Company with a copy to the IUEC and NEBA. Said revocation shall be in effect on the date of receipt by the Company.

A list of all employees, along with the last four digits of their respective Social Security Numbers and amounts deducted for each week shall be sent to the Union along with the remittance for the total amounts checked off.

The Company shall not be required to make deductions with respect to any employee for a payroll period in which the employee:

- (a) is in an unpaid leave status for the pay period;
- (b) is receiving Workers' Compensation, Unemployment Compensation or disability benefits for the pay period; or
- (c) has a net pay which is less than the amount of IUEC Dues or Service Fees to be deducted.

The Union shall receive the above monthly remittance and the list of employees on the same

schedule as applies to the Benefit Plans (currently by the 15th day of the month following the month in which the funds were deducted).

The Union will hold NEBA and/or the Companies harmless and indemnify NEBA and/or the Companies for any costs, damages or liabilities, including, but not limited to, reasonable litigation costs and attorneys' fees, incurred by NEBA and/or the Companies as a result of this Article.

**Par. 4.** Employees working in any state which prohibits the execution or application of Agreements requiring membership in a labor organization as a condition of employment have the right to join or refrain from joining the International Union of Elevator Constructors. Employees who decide not to join the Union, however, and who are covered by this Agreement shall, as a condition of employment, be required to pay a monthly service fee to the Union. The service fee shall be the employees' prorata share of costs of collective bargaining and the handling of grievances and arbitrations. The service fee shall not include any prorata share of costs of items other than collective bargaining and handling of grievances and arbitrations, and under no circumstances will the service fee be used by the Union for any purpose other than to meet the expenses of collective bargaining and handling of grievances and arbitrations.

On and after the thirtieth (30th) day following the date of this Agreement or on and after the thirtieth (30th) day following the date of commencement of employment by an employee, whichever is later, regular tendering of the service fee shall be a condition of employment, subject to the rights of employees and obligations of parties under the law. Service fees shall be payable on or before the first day of each month.

**Par. 5.** All the provisions of this Article shall be effective to the extent permitted by applicable law.

## **ARTICLE IV**

### **Work Jurisdiction**

**Par. 1.** It is agreed by the parties to this Agreement that all work specified in Article IV shall be performed exclusively by Elevator Constructor Mechanics, Elevator Constructor Helpers, Elevator Constructor Apprentices and Elevator Constructor Assistant Mechanics in the employ of the Company.

**Par. 2.**

(a) The handling and unloading of all equipment coming under the jurisdiction of the Elevator Constructor, from the time such equipment arrives at or near the building site, shall be handled and unloaded by the Elevator Constructors. Mechanical equipment such as a fork lift or truck mounted swing boom may be used by the Elevator Constructors. A derrick, crane or material hoist can be used under the supervision of Elevator Constructors to handle and unload the heavy material described in Par. 5(a). Where unusual conditions are expected to exist prior to delivery of

equipment at or near the building site in regard to handling and unloading of equipment in the primary or secondary jurisdiction of the local union, the Company shall contact the Local's Business Representative to make appropriate arrangements for the handling and unloading of such equipment. In areas outside the jurisdiction of the local union, the Company shall contact the Regional Director.

(b) The erecting and assembling of all elevator equipment to wit: electric, hydraulic, steam, belt, dumbwaiters, residence elevators, parking garage elevators (such as Bowser, Pigeon Hole, or similar types of elevators), shuttles, compressed air and handpower, automatic people movers, monorails, airport shuttles and like-named devices used in the transportation of people for short distances of travel (less than 5 miles), as well as vertical reciprocating conveyor systems.

(c) It is understood and agreed that the preassembly of all escalators, moving stairways and link belt carriers that may be done in the factory shall include the following:

1. Truss or truss sections with tracks, drive units, machines, handrail drive sheaves, drive chains, skirts on the incline sections but not curved sections, step chains and steps installed and permanently aligned.

2. Balustrade brackets may be shipped attached but not aligned.

3. Setting of all controllers and all wiring and conduit from the controller.

All other work on escalators, moving stairways and link belt carriers shall be performed in the field by Elevator Constructor Mechanics, Helpers, Apprentices and Assistant Mechanics either before or after the truss or truss sections are joined and/or hoisted and placed in permanent position. This includes any and all work not done in the factory.

The erecting and assembly of all theater stage and curtain elevator equipment and guides and rigging thereto, organ consoles and orchestra elevators shall be performed by Elevator Constructor Mechanics, Helpers, Apprentices and Assistant Mechanics.

(d) All wiring, conduit, and raceways from main line feeder terminals on the controller to other elevator apparatus and operating circuits. Controllers are not to be shipped from the factory with extended wiring attached thereto.

(e) The erecting of all guide rails.

(f) The installation of all grating under the control of the Company. The installation of all counterweight screens, overhead work, either wood or iron, and all material used for mounting of elevator apparatus in machine room, overhead or below.

(g) The drilling of overhead beams for attaching machines, sheaves, kick angles, and all other elevator equipment.

(h) The setting of all templates.

(i) All foundations, either of wood or metal, that should take the place of masonry.

(j) The assembly of all cabs complete.

(k) The installation of all indicators.

(l) The erecting of all electrical or mechanical automatic or semi-automatic gates complete.

(m) The hanging of all automatic or semi-automatic elevator hoistway doors, together with the installation of hangers and tracks.

(n) The installation of all devices for opening and closing, and locking of elevator car and hoistway doors and gates.

(o) The drilling of doors for mounting of closing devices.

(p) The drilling of angle supports for mounting of closing devices except one template hole.

(q) The drilling of sills for sill trips.

(r) The operating of temporary cars.

(s) The setting of all elevator pressure open or pit tanks.

(t) The setting of hydraulic power units (power units include: motor, pump, drive valve system, internal piping, muffler, internal wiring, controller and tank). Where power units arrive in parts, they shall be assembled at the job site. The wiring and piping to and between multiple hydraulic power units shall be performed at the job site.

(u) All air cushions with the exception of those built of brick or those put together with hot rivets.

(v) Landing door entrances.

**Par. 3.**

(a) Nothing contained in Article IV shall preclude the Company from preassembling and prefabricating the following:

(1) Temporary elevators

A temporary elevator is defined as a nonpermanent elevator installed prior to or during construction work inside or outside buildings. The assembly, disassembly and moving of temporary elevators from job to job or area to area may be accomplished in the most economical fashion provided, however, whatever work is required to be performed at the job site in connection therewith shall be performed exclusively by Elevator Constructor Mechanics, Helpers, Apprentices and Assistant Mechanics.

(2) Residence elevators

Residence elevators shall mean elevators installed solely for use in a single family residence and not for general public use. Single family residences may be part of a multi-unit structure.

(3) Dumbwaiters

(4) Dock elevators

(5) Parking garage elevators (such as Bowser, Pigeon Hole or similar types of elevators)

(6) Apartment House elevators

Apartment house elevators shall mean an elevator installed in a multi-unit, multifamily structure, (excluding condominiums) but not to exceed three (3) stories in height (i.e. 36 ft.) and the elevator shall not make more than three (3) stops nor exceed a capacity of 2500 lbs.

(7) Preassembled plug connectors may be used to interconnect the solid state components of the elevator systems (solid state to solid state only), and to connect any component in and on the car.

When the use of fiber optics is applied to the elevator system, preassembled plugs/coupling devices may be used to maintain the integrity of the connection(s).

It is understood and agreed that the connecting and/or coupling of devices will be done by the Elevator Constructor whether accomplished by external wiring or preassembled plug connectors as provided in this Paragraph.

(8) Limited Use/Limited Access Elevators which shall mean elevators described under the scope of Limited Use/Limited Access Elevators as defined in A.S.M.E. A17.1. Incline stairway chair lifts and incline and vertical wheelchair lifts shall mean lifts described under the scope of A.S.M.E. A17.1.

Limited Use/Limited Access Elevators, incline stairway chair lifts, inclined and vertical wheelchair lifts, and residence elevators may be installed in the most economical fashion, provided there is no factor of safety involved. Whatever work is required to be performed at the job site in connection therewith shall be performed exclusively by Elevator Constructor Mechanics, Helpers, Apprentices and Assistant Mechanics.

(9) Landing door entrance assemblies which will be limited to struts, sills, headers, frames and associated hardware for installation purposes: door header including tracks, hangers, and all relating devices (adjusting and aligning to be done in the field).

(10) Car-top inspection station which may only include pre-wired service light, gate switch, alarm device and inspection station.

(a) Pre-wired canopies with lights and fans.

**Par. 3.**

(b) It is understood and agreed that the preassembly and/or prefabrication of electric walks, Trav-o-lators, speed ramps or similar type of moving walks, (limited to 15° incline per ANSI Code), shall include the following:

(1) Truss sections with drive units, machines, handrail drive sheaves and drive chains installed and aligned.

(2) Truss sections with tracks installed and aligned.

(3) Balustrade brackets may be shipped attached but not aligned.

(4) Setting of all controllers and all wiring and conduit from controllers.

Work to be done in the field shall include setting and aligning of truss sections and supports, installation of pallets (platforms and belting), handrails, handrail idler sheaves, centering guides, combplates, balustrades and trim.

**Par. 4.**

(a) It is agreed that when sinking, drilling, boring or digging cylinder wells for hydraulic lifts, hydraulic elevators or screw lifts, the Company shall employ Elevator Constructor Mechanics, Elevator Constructor Helpers, Elevator Constructor Apprentices and Elevator Constructor Assistant Mechanics.

(b) On any job where the Company subcontracts the sinking, drilling, boring or digging of cylinder wells for hydraulic lifts, hydraulic elevators or screw lifts, one Elevator Constructor Mechanic shall be employed by the Company to supervise and assist in any and/or all work related to sinking, drilling, boring or digging of the cylinder well including the installation of the casing whether its sections be welded, screwed or riveted or by any other method joined.

(c) It is agreed that the work performed by the subcontractor shall be strictly limited to work in connection with the digging of the hole and the installation of the casing. It is understood that the Company will have the preceding sentence inserted in his contract with the subcontractor.

(d) The Company shall have the Elevator Constructor Mechanic on the job at the time the subcontractor arrives on the job for the drilling of the hole and during the entire time the subcontractor performs any work in connection with the drilling of the hole including the setting up and/or assembly and disassembly of the rig.

(e) If the Company violates the requirement defined in Par. (d) it shall be assessed and pay as liquidated damages a sum equal to double the total compensation of the Elevator Constructor Mechanic in the area for the number of hours an Elevator Constructor Mechanic should have been on the job and was not on the job in the sinking, drilling, boring or digging the cylinder well. This liquidated damage shall be paid by the Company to the said jointly administered trust fund.

In the case of a second offense, the liquidated damages shall be computed on the same basis as the first offense, except that the amount shall be tripled instead of doubled; for the third and subsequent offenses during the term of this Agreement, the liquidated damages shall be \$500 more than the second offense.



The Company's Regions shall constitute separate areas for the counting of repeated violations by the Company and only violations in the same district shall be counted for the purpose of imposing graduated penalties.

(f) Should a work stoppage or strike occur because of a dispute over the application or interpretation of this paragraph none of the foregoing penalties will be imposed.

**Par. 5.**

(a) Where heavy material is to be hoisted or lowered outside of the structure, a derrick, crane or material hoist can be used under the supervision of Elevator Constructors in the employ of the Company. Heavy material under subparagraph (a) is confined to machines, controllers, generators, trusses, or sections of trusses, plungers and cylinders. (Where multiple sections of cylinders and plungers are used, they shall be connected in the field by Elevator Constructors. Exception: the Company's multiple sections of cylinders may be connected either in the field or factory up to thirty-eight (38) feet in length; where multiple sections of plungers are used, they shall be connected in the field by Elevator Constructors.) In addition to the foregoing, the Company shall have the right to utilize derricks, cranes or a material hoist to hoist or lower tools of the trade, gang boxes, welders, air and gas tanks, cutting torches, material handling equipment and safety equipment.

(b) Where conditions are such that the following heavy material can be hoisted up the hoistway, it shall be hoisted by the Elevator Constructors. Where conditions are such that the following heavy material cannot be hoisted up the hoistway, it can be hoisted with a crane or material hoist under the supervision of Elevator Constructors. Heavy material under subparagraph

(b) is confined to beams, sheaves, bundles of rails and preassembled landing door entrances.

(c) The above heavy material in subparagraphs (a) and (b) shall be hoisted separately with the exception of plungers and cylinders, rails, beams, preassembled landing door entrances and where conditions warrant machines with beams, which may be hoisted together.

(d) All other material is to be hoisted or lowered by Elevator Constructors without the use of derrick or crane.

**Par. 6.** The wrecking or dismantling of elevator plants shall be performed by Elevator Constructor Mechanics, Elevator Constructor Helpers, Elevator Constructor Apprentices and Elevator Constructor Assistant Mechanics. It is understood and agreed that the Union reserves the right to refuse to install any new elevators in any plant where the wrecking or dismantling of the old elevator plant has been done by other than Elevator Constructor Mechanics, Elevator Constructor Helpers, Elevator Constructor Apprentices and Elevator Constructor Assistant Mechanics. Before the local union shall refuse to install a new elevator, such action must be first approved by the International. Elevator plants as referred to in this paragraph are understood to include elevators, escalators, moving stairways, dumbwaiters, moving walks and all other equipment coming under the jurisdiction of the Elevator Constructor.

**Par. 7.** Where Elevator Constructor Mechanics are not available to lay car floor covering, it is agreed that the Company may employ others to do this work.

**Par. 8.** Inserts and/or bond blocks are to be set by Elevator Constructor Mechanics in the primary jurisdictions of local unions at the option of the Company. Inserts may be set by others outside of the primary jurisdictions of local unions where a full day's work cannot be provided.

**Par. 9.** No restrictions shall be imposed as to methods, tools, or equipment used.

**Par. 10.** It is agreed that the work specified in Article IV has always been performed exclusively by Elevator Constructor Mechanics, Helpers, Apprentices and Assistant Mechanics in the employ of the Company at the site of the installation. It is agreed that effective July 9, 1977, the work specified in Article IV that is performed exclusively by Elevator Constructor Mechanics, Helpers, Apprentices and Assistant Mechanics may be performed at the site of the installation or at another assembly point provided that (1) the assembly point is not in or adjacent to the Company's manufacturing facility, (2) the assembly point is within the primary or secondary jurisdiction of the local union in whose jurisdiction the site of installation is located, and (3) the work is performed by Elevator Constructor Mechanics, Helpers, Apprentices and Assistant Mechanics of the local union in whose jurisdiction the site of installation is located. If the site of installation is located outside the jurisdiction of a local union (in open territory), it is agreed that (1) the assembly point must be within twenty-five (25) miles of the site of installation, (2) the assembly point is not in or adjacent to the Company's manufacturing facility, and (3) the work is performed by Elevator Constructor Mechanics, Helpers, Apprentices and Assistant Mechanics from the local union who ordinarily perform work for the Company in the vicinity of the site of the installation. The unloading and handling of all equipment coming under the jurisdiction of the Elevator Constructor at an assembly point shall be performed in accordance with Par. 2(a) of this Article.

**Par. 11.**

(a) All differences and disputes concerning Article IV or Article IV(A) shall be settled in accordance with the grievance procedures in Article XV.

(b) While any question or dispute pertaining to Article IV or Article IV(A) is being processed the Company, where possible, shall assign the employees work other than the work in dispute. Where the work has progressed to a point where it is not possible to perform work other than the work in dispute, then the employee shall perform the disputed work pending final resolution as provided herein.

## **ARTICLE IV(A)**

### **Systems, Modular and Industrial Structures**

**Par. 1.** Systems Building. Systems, modular, industrialized or similar structures are those whose superstructures and components are pre-assembled in sections, rooms, or floors, in whole or in part, in areas adjacent to or remote from the permanent site of the structure. The erection and assembly of elevator components in building modules is to be done by Elevator Constructor Mechanics, Helpers, Apprentices and Assistant Mechanics whether the assembly site is adjacent to the job or remote from the job. Where the Company has a choice or selection of the assembly site, such sites are to be mutually agreed upon by the General President of the International Union of Elevator Constructors and the Company. It is understood that if members of one local perform part of such work at an assembly site remote from the permanent job site, members of the local covering the permanent job site will perform the remainder of the work. The elevator work remaining to be done after modules have been put into permanent place, shall be performed by Elevator Constructor Mechanics, Helpers, Apprentices and Assistant Mechanics so that the

jurisdiction of the Elevator Constructor as related to any other Building Trade, shall remain intact as outlined in the latest "Green Book" or "Plan for Settling Jurisdictional Disputes, Nationally & Locally" or its successor as approved by the Building & Construction Trades Dept., AFL-CIO.

**Par. 2.** The work to be done by Elevator Constructors is as follows:

- (a) The installation and assembly of all machine room equipment whether overhead or below on prefabricated machine room floors.
- (b) Assemble car frames and cabs complete with door operating equipment, control, signal and operating devices.
- (c) Connect electric traveling cables to either car, controller or half-way junction box. The connections to be prepared and/or made at both ends of assembly site.
- (d) Shackle hoist, compensating and governor cables and pre-connect to car or counterweight hitches.
- (e) The setting of templates.
- (f) The installation of all grating and counterweight screens, overhead work, either wood or iron, and all material used for mounting of elevator apparatus in machine rooms, overhead or below.
- (g) All foundations, either of wood or metal, that should take the place of masonry.
- (h) The installation and aligning of guide rails in hoistway modules.
- (i) Erect and assemble doors, hangers, tracks, door locks or locking devices for opening or closing and all related equipment.
- (j) Install corridor side operating and signal devices.
- (k) Install hoistway wiring.
- (l) Install all elevator equipment and devices in hoistway and hoistway modules including governor rope tension sheaves, control equipment, buffers and supports.
- (m) The operating of temporary elevators.
- (n) The installation and aligning of all pistons and cylinders on hydraulic elevators.
- (o) Landing door entrances.

Unloading, handling, hoisting and lowering of material covered in (a) through (o) will be performed under the supervision of Elevator Constructors.

**Par. 3.** Nothing in this Article is intended to change the practices either party has previously enjoyed in erection of elevators in conventional type buildings as related to Article IV.

## ARTICLE V

### Wages

**Par. 1.** The rate of wages to be paid to Elevator Constructor Mechanics, Helpers, Apprentices and Assistant Mechanics shall be determined in accordance with the following schedule. Effective January 1, 2018 and every twelve (12) months thereafter, during the term of this agreement, each local's existing total package shall be increased according to the following schedule:

1st Year Gross Increase ..... 3.28 %

2nd Year Gross Increase .....3.28 %

3rd Year Gross Increase .....3.28 %  
 4th Year Gross Increase .....3.28 %  
 5th Year Gross Increase .....3.28 %

**Par. 2.** Subtracted from the gross increase shall be the credits agreed upon in Par. 3 below. The remainder shall be the wage rate increase for the Elevator Constructor Mechanics in that Local.

**Par. 3.** The amounts of credits for wage rate increases effective January 1, 2018 and every twelve months thereafter shall be as follows:

| <b>Current Wage Rate Amount<br/>Contribution Level \$31.885</b> | <b>Fringe</b> | <b>Total</b> |
|---|---------------|--------------|
| January 1, 2018.....  | \$1.12        | \$33.005     |
| January 1, 2019.....  | \$1.12        | \$34.125     |
| January 1, 2020.....  | \$1.12        | \$35.245     |
| January 1, 2021.....  | \$1.12        | \$36.365     |
| January 1, 2022.....  | \$1.12        | \$37.485     |

The above gross increases will be reallocated and the above credit amounts increased or decreased accordingly after the effective date of this Agreement by whatever different amounts, if any, the Union, at its discretion, determines are necessary to fund the Health Plan, the Pension Plan, Education Fund, the Annuity Fund and Elevator Industry Work Preservation Fund by modifying the hourly contribution rate up to twenty five (\$.25) cents per fund per year, provided that this reallocation cannot be used to increase the wage rate.

**Par. 4.** Subtracting the credits from the gross increases yields the following wage rate increases for the Elevator Constructor Mechanic:

1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> Year Wage Rate Increase ----- Subtract the \$1.12 per hour fringe contribution increase from the computed total package percentage, and the result will be the wage rate increase for the Elevator Constructor Mechanic.

**Par. 5.** The wage rate for the Elevator Constructor Helpers shall be seventy (70) percent of the Elevator Constructor Mechanic’s rate.

**Par. 6.** The wage rate for Elevator Constructor Apprentices shall be the progressive scale of wages set forth below, and those progressive elevations shall become effective the next full pay cycle following September 1<sup>st</sup>, commencing September 1, 2003 and each year thereafter:

Probationary Apprentice, (0-6months): 50% of Mechanic's Rate.

First Year Apprentice, 55% of Mechanic's Rate, plus fringe benefits as provided by the collective bargaining agreement. (This shall include months 7-12 of the Probationary period).

Second Year Apprentice, 65% of Mechanic's Rate, plus fringe benefits as provided by the collective bargaining agreement.

Third Year Apprentice, 70% of Mechanic's Rate, plus fringe benefits as provided by the collective bargaining agreement.

Fourth Year Apprentice and Assistant Mechanic, 80% of Mechanic's Rate, plus fringe benefits as provided by the collective bargaining agreement.

**Par. 7.** When four (4) or more men, including the Elevator Constructor Mechanic-In-Charge, are employed on new construction or modernization jobs, the Elevator Constructor Mechanic-In-Charge of the job shall have his hourly rate increased 12-1/2% for all hours worked.

**Par. 8.** The gross increases set out in this Article shall apply to all Elevator Constructor Mechanics, Elevator Constructor Helpers, Elevator Constructor Apprentices and Elevator Constructor Assistant Mechanics engaged in construction, repair, modernization and contract service work, as defined and covered in this Agreement.

## ARTICLE VI

### Holidays

**Par. 1.** The following shall be designated as paid holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving Day, the Friday after Thanksgiving Day and Christmas Day.

**Par. 2.** In addition, each local may retain established unpaid holidays already agreed upon by past procedure or observed by local building trades councils or declared by State or National Governments. Any new Federal holidays such as President's Day and Columbus Day are not to be considered as paid or unpaid holidays unless previously celebrated by the parties to this Agreement.

**Par. 3.** To be eligible for a paid holiday, an employee must have been on the Company's payroll within the calendar week, Sunday to Saturday inclusive, previous to the week in which the holiday occurs. "On the payroll" means that an employee must have performed actual work or have been on an authorized paid vacation. If an employee desires to extend his vacation beyond the earned paid vacation period, such extension of that time shall not be considered as "on the payroll."

**Par. 4.** The holiday provisions of this Article shall apply to all Elevator Constructor Mechanics, Elevator Constructor Helpers, Elevator Constructor Apprentices and Elevator Constructor Assistant Mechanics engaged in construction, repair, modernization and contract service work as defined and covered in this Agreement.

**Par. 5.** Eligible employees shall be paid for the regular workday and the paid holidays enumerated in Par. 1 at the regular straight time rate of the classification worked prior to the observance of the holiday. The rate of pay for all work performed on paid holidays shall be at the double time rate in addition to the holiday pay. Any unpaid holidays observed as provided in Par. 2 shall be without pay, but if worked shall be double time rate.

**Par. 6.** When a paid holiday falls on Saturday, it shall be observed on Friday. When a paid holiday falls on Sunday, it shall be observed on Monday.

**Par. 7.** The Company shall not lay off or terminate an employee to circumvent holiday pay as provided herein.

**Par. 8.** Employees who work on a holiday that falls on a Saturday or Sunday and that holiday is observed on a Friday or Monday, respectively, shall be paid at the specified overtime rates for work performed on Saturdays or Sundays. (i.e., if July 4th falls on Saturday it will be celebrated on Friday, July 3rd. Work performed on July 3rd will be double time (2X) and work performed on July 4th will be paid at the specified overtime rate).

## **ARTICLE VII**

### **Construction Work**

**Par. 1.** Construction work is hereby defined as erecting and assembling of apparatus as enumerated in Article IV and Article IV (A) of this Agreement, except general repairs and modernization as defined in Article VIII and VIII (A). It is hereby agreed that all Construction Work as above defined shall be performed exclusively by Mechanics, Helpers, Apprentices and Assistant Mechanics.

**Par. 2.** It is agreed that the regular working day shall consist of eight (8) hours worked consecutively with an unpaid lunch period, between 6 A.M., and 5 P.M., five (5) days per week, Monday to Friday, inclusive. Hours of work at each job site shall be those established by the general contractor and worked by the majority of trades. (The above working hours may be changed by mutual agreement as provided in Article XXVI). If the general contractor shuts down operations on a day not recognized as a holiday under this Agreement, the Company shall make every effort to place the affected employees on other work for that day.

**Par. 2A.** Upon written notification to the Local Business Representative, the Company may establish hours worked on a job site for a four (4) ten (10) hour day workweek at straight time pay for construction work. It is agreed that the regular working day shall consist of ten (10) hours worked consecutively with an unpaid lunch period, between 6 A.M. and 6 P.M., four (4) days per week, Monday to Thursday inclusive or Tuesday to Friday inclusive. All employees on the jobsite shall work the same four (4) ten (10) hour day workweek schedule. Any work performed on a day other than the days established for the four (4) ten (10) hour day workweek and before and after

the regular working day where a four (4) ten (10) hour day workweek has been established, will be paid double the rate of single time.

When working in a per diem area, the employee shall receive per diem for all days during the established four (4) ten (10) hour day workweek, Monday to Thursday inclusive or Tuesday to Friday inclusive. When working in a per diem area and work continues on the same job site the following week, the employee shall receive per diem for all days other than the days established for the four (4) ten (10) hour day workweek, including Saturday and Sunday.

It is agreed that when a Holiday is observed on one of the established four (4) ten (10) hour day workweek days and providing the employee complies with Article VI, Par. 3, he/she will be paid ten (10) hours for that Holiday. If the Holiday is observed on any day not part of the established four (4) ten (10) hour day workweek, the employee will be paid eight (8) hours for that Holiday.

**Par. 3.** Work performed on Construction Work on Saturdays, Sundays and before and after the regular working day on Monday to Friday, inclusive, shall be classed as overtime, and paid for at double the rate of single time.

**Par. 4.** When any four (4) of the seven (7) Atlantic City Formula Trades obtain a six (6) hour day, the Union shall work a six (6) hour day, the working day to be between the hours of 6 A.M. and 5 P.M. When sufficient Mechanics, Helpers, Apprentices and Assistant Mechanics are not available, an eight (8) hour day shall be worked. Whenever a local union obtains a six (6) hour day under this paragraph, the local union and the Company shall bargain as to the hours and overtime rates to be applied on the six (6) hour day.

**Par. 5.**

(a) When a majority of the Atlantic City Formula Trades (this means there must be four (4) of the seven (7) union Atlantic City trades), on a job work a shift or shifts following the day shift, the Company may work the following shifts. However, trades who perform the work as per their regular overtime rates shall not be considered as shift work.

(b) It is agreed that the "Day Shift" shall consist of eight (8) hours between 8 A.M. and 4:30 P.M., five (5) days per week, Monday through Friday, inclusive.

(c) The shift following the "Day Shift" shall work 7-1/2 hours between the hours of 4:30 P.M. and 12:30 A.M. and shall receive eight (8) hours pay plus an additional 10% per hour. The shift preceding the "Day Shift" shall work seven (7) hours between the hours of 12:30 A.M. and 8 A.M. and receive eight (8) hours pay plus an additional 15% per hour.

Any and all work during hours other than the established hours for any one of the three shifts shall be paid at double the hourly wage rate including any premium rate of the assigned shift.

(1) When an employee is called in prior to the regular starting time for his shift or he works beyond the regular quitting time of his shift, he shall receive double the hourly wage rate of his assigned shift for all hours in excess of the established hours for his shift.

(2) When an employee is required to work hours that are not continuous with the established hours for his assigned shift he shall be paid for such hours at double the hourly wage rate of his assigned shift or double the hourly wage rate of the shift on which such excess hours are performed whichever rate is higher.

(3) When the Company assigns an employee to a shift the employee shall work that shift a minimum of five (5) consecutive days. However, should the Company reassign an employee to

another shift prior to working five (5) consecutive days, or within twenty-four (24) hours of completing a shift, the employee shall receive the applicable overtime rate of the new shift he is assigned to for the first day only or the applicable overtime rate of the shift to which he had previously been assigned, whichever is higher, thereafter the employee shall receive the applicable rates for the new shift to which he is assigned. An employee who requests a shift reassignment and is reassigned as outlined herein, shall receive the applicable rates for the new shift to which he is assigned at single time only.

(4) When an employee has performed work on another job and he is directed to work on a shift job within twenty-four (24) hours after completing work on the other job, he shall receive the applicable overtime rate of his prior job or the applicable overtime rate of the shift to which he is assigned whichever rate is higher.

(d) Any work performed on Saturday, Sunday, or a Holiday shall be paid at double the hourly wage rate of the applicable shift including any premium rate.

(e) In the case of the second and third shifts and for the purpose of fringe benefit computations, each employee who works a full shift shall be considered to have worked eight (8) hours.

(f) The working hours set forth in Par. 3 and Par. 4 above may be changed by mutual agreement as provided in Article XXVI.

## **ARTICLE VIII**

### **Repair Work**

**Par. 1.** Repair Work is hereby defined as general repairs on apparatus enumerated in Article IV and Article IV(A) of this Agreement. Repair work shall be exclusively performed by Mechanics, Helpers, Apprentices and Assistant Mechanics.

**Par. 2.** General repairs are hereby defined as follows:

#### **Team repairs:**

Renewal of all ropes.

Renewal of brake linings (except small machines).

Shortening of all hoisting and counterweight cables.

Replacement of any traveling cable exceeding 50 feet in length.

Safety test where test weights are required.

Replacement of crosshead, counterweight or deflector sheave bearings.

Rescoring of sheaves or drums.

Replacement of worm and gears.

Rebabbiting of bearings.

Hydraulic repair work except cleaning, oiling, greasing, belts, small valves, adjusting and one man pressure relief valve test performed in accordance with Appendix A, item 22.

Adjusting or readjusting using test weights.

Realigning guide rails.

Replacing crossheads, stiles, safeties or equalizers.

Hoistway door closers with hydraulic or pneumatic checks.



All escalator and moving walk repair work must be done by a team. (Exception Article IX, Contract Service Work, call-backs and examination may be done by one person if there is no factor of safety).

Exception to above: Residence elevator as described in A.S.M.E. A17.1 code which shall be one person.

### **One man repairs:**

Installing sound isolation.

Replacement of door hangers (except for freight bi-parting doors).

All door closer work (except for freight bi-parting doors).

Rewiring car switches, governors and selectors or any other apparatus in the car.

Refastening guide rails.

Replacing or repairing car floor covering.

Rewiring or reinstalling limit switches.

Replacing automatic rail or track oilers.

### **One or Two Man Repairs:**

Armature repairs.

Renewing of car shoes or roller guides.

Repairs to cab or car gate.

Renewal of motor bearings.

Replacing thrust bearings.

Rewiring controllers.

Installation and/or replacement of the following (except when the completion of such work requires more than eight (8) hours, excluding travel time, it shall be performed by a team):

Proximity devices (door protection only).

Emergency lighting (battery chargers and lights).

Braille Plates.

Telephones/Communication Devices (with existing wiring and box in place.

Fixture Cover Plates (no wiring).

Key switches/Security devices (with existing wiring, excluding full Fireman's Service Operation).

Controller Wiring Changes (minor changes).

Fixture Replacement (in existing locations only).

Replacement of relays, timers, or mechanical devices with solid state devices and circuitry.

The replacement of equipment on existing elevator installations.

Other repair work assignments not listed above may be one man assignments providing there is no factor of safety involved.

**Par. 3.** When escalators are prepared and/or disassembled for cleaning, oiling, greasing, adjusting and minor replacement, (minor replacement meaning work requiring one (1) hour or less), the work shall not be classed as repair work.

When escalators are prepared and/or disassembled for cleaning, etc., purposes as mentioned above, and any replacement and/or repairs requiring more than one (1) hour, only the replacement and/or repairs shall be classed as repair work.

When escalators are prepared and/or disassembled primarily for replacement and/or repairs, all work shall be classed as repair work.

**Par. 4.** When men who are employed on contract service work perform any of the repair work listed above during hours other than between 6 A.M. and 6 P.M., Monday to Friday, inclusive, it shall be paid for at double the rate of single time. (Exception: employees performing one man repair while on call-backs shall be paid at 1.7 times the single time rate).

**Par. 5.** It is agreed the regular working day shall consist of eight (8) hours worked consecutively with an unpaid lunch period, between 6 A.M. and 6 P.M., five (5) days per week, Monday to Friday, inclusive. All other working time shall be classed as overtime and paid for at double the rate of single time.

## **ARTICLE VIII(A)**

### **Modernization Work**

**Par. 1.** Modernization work is hereby defined as any and all work performed on apparatus enumerated in Article IV and Article IV(A) in any existing or occupied building, to bring equipment up to date, including general repairs which are a part of a modernization job. Installation in existing unused hoistways shall be considered construction work unless such installation is part of modernizing an existing elevator or an entire group. However, a job which both the machine is changed out and the rails are removed or the machine is converted to a different type (e.g., hydro to traction, traction to hydro, traction to traction, drum to traction, drum to hydro, hydro to hydro) and all new rails are installed shall be construction work. An escalator modernization shall be defined as the replacement of any or all components except the truss including general repairs which may be a part of a modernization job. Any other general repairs and contract service work shall be excluded from this Article. Modernization work shall be exclusively performed by Elevator Constructor Mechanics, Elevator Constructor Helpers, Elevator Constructor Apprentices and Elevator Constructor Assistant Mechanics.

**Par. 2.** It is agreed the regular working day shall consist of eight (8) hours worked consecutively with an unpaid lunch period, between 6 A.M. and 6 P.M., five (5) days per week, Monday to Friday, inclusive. All other working time shall be classed as overtime and paid for at double the rate of single time.

**Par. 2A.** Upon written notification to the Local Business Representative, the Company may establish hours worked on a job site for a four (4) ten (10) hour day workweek at straight time pay for modernization work. It is agreed that the regular working day shall consist of ten (10) hours worked consecutively with an unpaid lunch period, between 6 A.M. and 6 P.M., four (4) days per week, Monday to Thursday inclusive or Tuesday to Friday inclusive. All employees on the jobsite shall work the same four (4) ten (10) hour day workweek schedule. Any work performed on a day other than the days established for the four (4) ten (10) hour day workweek and before and after the regular working day where a four (4) ten (10) hour day workweek has been established, will be paid double the rate of single time.

When working in a per diem area, the employee shall receive per diem for all days during the established four (4) ten (10) hour day workweek, Monday to Thursday inclusive or Tuesday to Friday inclusive. When working in a per diem area and work continues on the same job site the following week, the employee shall receive per diem for all days other than the days established for the four (4) ten (10) hour day workweek, including Saturday and Sunday.

It is agreed that when a Holiday is observed on one of the established four (4) ten (10) hour day workweek days and providing the employee complies with Article VI, Par. 3, he/she will be paid ten (10) hours for that Holiday. If the Holiday is observed on any day not part of the established four (4) ten (10) hour day workweek, the employee will be paid eight (8) hours for that Holiday.

**Par. 3.** Upon notification to the Local Business Representative or to the Regional Director, if the modernization job is outside the jurisdiction of a local union, the Company may establish shift work. Shift work shall not be permitted except in cases where at least two (2) shifts per day are established for at least five (5) or more consecutive days including Saturday, Sunday, or Holiday when worked. One of the shifts must be the "Day Shift" as defined in Par. 4 below. When special circumstances exist, such as production or operation needs of the customer, a second and third shift will be worked without any day shift when the Company and the Local Business Representative or Regional Director, if the modernization job is outside the jurisdiction of the local union, have mutually agreed that one of the two (2) shifts does not have to be the "Day Shift."

**Par. 4.** It is agreed that the "Day Shift" shall consist of eight (8) hours between 8 A.M. and 4:30 P.M., five (5) days per week, Monday through Friday, inclusive.

**Par. 5.** The shift following the "Day Shift" shall work 7-1/2 hours between the hours of 4:30 P.M. and 12:30 A.M. and shall receive eight (8) hours pay plus an additional 10% per hour. The shift preceding the "Day Shift" shall work seven (7) hours between the hours 12:30 A.M. and 8 A.M. and shall receive eight (8) hours pay plus an additional 15% per hour.

**Par. 6.** Any and all work during hours other than the established hours for any one of the three shifts shall be paid at double the hourly wage rate including any premium rate of the assigned shift.

(a) When an employee is called in prior to the regular starting time for his shift or he works beyond the regular quitting time of his shift, he shall receive double the hourly wage rate of his assigned shift for all hours in excess of the established hours for his shift.

(b) When an employee is required to work hours that are not continuous with the established hours for his assigned shift he shall be paid for such hours at double the hourly wage rate of his assigned shift or double the hourly wage rate of the shift on which such excess hours are performed whichever rate is higher.

(c) When the Company assigns an employee to a shift the employee shall work that shift a minimum of five (5) consecutive days. However, should the Company reassign an employee to another shift prior to working five (5) consecutive days, or within twenty-four (24) hours of completing a shift, the employee shall receive the applicable overtime rate of the new shift he is assigned to for the first day only or the applicable overtime rate of the shift to which he had previously been assigned, whichever is higher, thereafter the employee shall receive the applicable rates for the new shift to which he is assigned. An employee who requests a shift reassignment and

is reassigned as outlined herein, shall receive the applicable rates for the new shift to which he is assigned at single time only.

(d) When an employee has performed work on another job and he is directed to work on a shift job within twenty-four (24) hours after completing work on the other job, he shall receive the applicable overtime rate of his prior job or the applicable overtime rate of the shift to which he is assigned whichever rate is higher.

**Par. 7.** Any work performed on Saturday, Sunday, or Holiday shall be paid at double the hourly wage rate of the applicable shift including any premium rate.

**Par. 8.** In the case of the second and third shifts and for the purpose of fringe benefit computations, each employee who works a full shift shall be considered to have worked eight (8) hours.

**Par. 9.** The working hours set forth in Par. 4 and Par. 5 above may be changed by mutual agreement as provided in Article XXVI.

## **ARTICLE IX**

### **Contract Service**

**Par. 1.** Contract Service is hereby defined as any contract obtained by the Company for regular examination or care of apparatus enumerated in Article IV and Article IV(A) of this Agreement and general repairs as indicated in Article VIII, Par. 2 for a period of not less than one (1) month. Contract Service Work shall be exclusively performed by Elevator Constructor Mechanics, Elevator Constructor Helpers, Elevator Constructor Apprentices and Elevator Constructor Assistant Mechanics.

**Par. 2.** Two (2) Helpers, Apprentices or Assistant Mechanics to each three (3) Mechanics may be employed in contract service work. The Helper, Apprentice or Assistant Mechanic when working with the Mechanic shall perform all work assigned to him by the Mechanic.

A 70% Helper, a second year Apprentice, third year Apprentice, fourth year Apprentice or Assistant Mechanic may work alone under the general supervision of the Mechanic in his assigned district provided such Helper or Apprentice is met on the first job daily. The requirement to meet on the first job daily shall not apply to the Assistant Mechanic provided that he/she shall notify the office and the Mechanic when starting the first job daily. The Helper, Apprentice or Assistant Mechanic shall notify the office and the Mechanic when changing jobs and at the completion of the work day.

When working alone the Helper, second year Apprentice, third year Apprentice, fourth year Apprentice or Assistant Mechanic shall perform only oiling, cleaning, greasing, painting, replacing of combplate teeth, relamping and fixture maintenance, the inspection, cleaning and lubrication of hoistway doors, car tops, bottoms, and pits, observing operation of equipment and at no time when working alone shall such a Helper, Apprentice or Assistant Mechanic perform any other work or function normally performed by Mechanics. The word "District" means the regular contract service route of the Mechanic or Mechanics to whom the Helper, Apprentice or Assistant Mechanic has been assigned that day.

**Par. 2A.** When the Company obtains a contract that requires a Mechanic and Helper, Apprentice or Assistant Mechanic to be on the job and/or in a building at all times during the regular weekly working hours, such Helper, Apprentice or Assistant Mechanic shall not be considered as part of the two (2) to three (3) agreement mentioned above, provided no Probationary Helpers or Probationary Apprentices are assigned to such regularly scheduled work.

**Par. 2B.** Where a Local Office has contract service work requiring more than two (2) Elevator Constructor Mechanics full time, the third Elevator Constructor employed in that office may be a Helper, Apprentice or Assistant Mechanic. A 70% Helper, second year Apprentice, third year Apprentice, fourth year Apprentice or Assistant Mechanic may work alone under the general supervision of the Mechanic in his assigned district provided such Helper or Apprentice is met on the first job daily. The requirement to meet on the first job daily shall not apply to the Assistant Mechanic provided that he/she shall notify the office and the Mechanic when starting the first job daily. The Helper, Apprentice or Assistant Mechanic shall notify the Mechanic when changing jobs and at the completion of the workday. When working alone such Helper, second year Apprentice, third year Apprentice, fourth year Apprentice or Assistant Mechanic shall perform only cleaning, oiling, greasing, painting, replacing of combplate teeth, relamping and fixture maintenance, the inspection, cleaning and lubrication of hoistway doors, car tops, bottoms, and pits, observing operation of equipment and at no time when working alone shall such a Helper, Apprentice or Assistant Mechanic perform any other work or functions normally performed by Mechanics. The word "District" means the regular contract service route of the Mechanic or Mechanics to whom the Helper, Apprentice or Assistant Mechanic has been assigned that day. The phrase "Local Office" as mentioned in this paragraph means Local Representatives, Resident Mechanics, etc. performing contract service work as defined in Par. 1 of this Article, in a city outside the primary of a local union. (Local Representatives, Resident Mechanics, etc., as referred to above, shall be permitted to do one man or as a member of a team, team repairs, in accordance with Article VIII, Par. 2), and, as a member of a team, ADA modernization and unloading of construction material. However, where a local office is located within a zoned or per diem area of a local union, the employee(s) assigned to such office shall be paid expenses in accordance with the Local Travel and Expense Agreement when performing work, as a member of a team, team repairs, ADA modernization and unloading of construction materials.

Inasmuch as Local Representatives are on-call for extended periods of time, they shall, upon request, receive a minimum of six (6) weekends per year when they are relieved of their on-call obligation. These weekends are in addition to their accrued vacation. The Local Representative must give fourteen (14) calendar days notice before each requested weekend off.

**Par. 2C.** Upon reasonable request of the International Office of the IUEC, the Company shall make available to the properly designated International Representative the information necessary to determine that all employees in a service office are being treated relative to wages, hours worked, straight time and overtime hours paid, Pension and Health Benefit Plan payments in accordance with the NEBA Agreement.

**Par. 3.** It is agreed the regular working day shall consist of eight (8) consecutive work hours, with an unpaid lunch period, between 6 A.M. and 6 P.M., five (5) days per week, Monday to Friday, inclusive. Any Mechanic, Helper, Apprentice or Assistant Mechanic assigned regular hours beginning before 8 A.M. or ending after 5 P.M. shall be so assigned for a five (5) consecutive

working day increment. It is agreed that for business reasons of the Company or personal reasons of the affected employee, the Company and the local union may modify these times.

It is agreed that in order for call-backs to be answered in downtown business areas or similar business areas, the Company may assign a Mechanic or Mechanics to remain at a mutually agreed building beyond regularly established working hours not to extend beyond 6:30 P.M. For all such work beyond his regularly established working hours the Mechanic or Mechanics shall be paid at the rate of time and one-half. Should such assigned Mechanic or Mechanics be authorized to continue work on a job when a call-back extends beyond 6:30 P.M., the man or men shall receive applicable travel time and travel expense home. Where a paid or non-paid holiday occurs, Monday through Friday, inclusive, the work performed on Saturday during the week in which any holiday occurs shall be time and one-half the single time rates.

**Par. 4.** Work performed on Sundays shall be classed as overtime and paid for at the rate of double time (2x). All other time worked before and after the regular working day or in excess of eight (8) consecutive work hours with an unpaid lunch period and on Saturdays shall be at the rate of time and one-half.

**Par. 5.** Call-backs on contract service on overtime, except Sundays and holidays, shall be paid for at the rate of 1.7 times the rate of single time.

**Par. 6.** Call-backs on contract service on Sundays and holidays shall be paid for at double the rate of single time.

**Par. 7.** On contract service where the Company has a contract in one building only or adjacent buildings, for the examination and care of enough elevators to warrant keeping a man or men working continuously for sixteen (16) hours, the Company may establish a shift (s) from 5:00 pm to 12:00 am or 12:00 am to 7:00 am. Pay for this work will be eight (8) hour's pay for seven (7) hours worked at the regular rate of pay. Saturday, Sunday, and Holidays are classed as overtime and paid at the overtime rate. For the sixteen (16) hour calculation the seven (7) hour shift will be counted as an eight (8) hour shift .

**Par. 8.**

(a) Employees engaged in contract service work agree they will respond to call-backs outside of their regular work hours. The Company, the local union, and the employees shall meet and cooperate in establishing a call-back system, which will cover such issues as a list of employees available on designated dates to respond to overtime call-backs, the number of employees on call-back at any given time, replacements for vacations and holidays, and trading of on-call duty. In the event the local union, the employees, and the Company cannot agree on the establishment of the call-back system, the Company and the IUEC will meet to establish the system.

Travel time from home to job and from job to home on overtime call-backs (starting after regular working hours and terminating before start of regular working hours) shall be paid for at the same overtime rate applying to the work. Travel expenses on overtime call-backs shall be paid as agreed in Local Expense Agreements.

When consecutive overtime call-backs occur, the employee shall receive the applicable overtime rate and travel expenses from home to job, from that job to one or more other jobs and then back home.

Men called out before the regular working hours shall receive the applicable travel time and travel expense from home to job. (Exception: The Company may call and instruct men to report to any given job at his regular starting time on his route in the primary.)

When call-backs made during regular working hours extend into overtime and the employee is authorized to continue work, he shall receive the applicable travel time and travel expense home.

(b) Employees who are designated to be available for overtime call-backs pursuant to paragraph (a) above, or who are called out before the regular working hours, or who are on call-backs that extend into overtime, shall be entitled to and receive such compensation as described below during the period of time that such employees are responding to call-backs outside of their regular hours of work:

The rate of pay for overtime call-backs shall not be less than 1.7 times the straight time rate of pay.

The premium pay described above is made in lieu of standby pay and in recognition of the fact that contract service employees agree to make themselves available for overtime calls.

(c) It is understood and agreed that employees who are available to respond to overtime call-backs are waiting to be engaged (as defined by the Fair Labor Standards Act) by the Company. Employees who are waiting to be engaged are free to participate in personal activities; are not required to remain at home, at the Company's premises or any other specified location during the period that they are on-call. Employees who are "on-call" may leave the location they have indicated as the place of their primary contact. However, such employees will be available for callout by either leaving another phone number where they can be contacted or by carrying on their person a communication device such as a pager, cellular telephone, two-way radio, or other such communication device which enables the Company to contact them.

## ARTICLE X

### **Designation of Helper's, Apprentice's and Assistant Mechanic's Work and Qualifications**

**Par. 1.** It is agreed by the Union that there shall be no restrictions placed on the character of work which a Helper, Apprentice or Assistant Mechanic may perform under the direction of a Mechanic. A Helper, Apprentice or Assistant Mechanic certified to weld shall be paid Mechanic's rate when performing welding, (excluding tack welding). However, Helpers, Apprentices and Assistant Mechanics on contract service work are subject to the provisions of Article IX.

**Par. 2.** The total number of Helpers, Apprentices and Assistant Mechanics employed shall not exceed the number of Mechanics on any one job, except on jobs where two teams or more are working, one extra Helper, Apprentice or Assistant Mechanic may be employed for the first two teams and an extra Helper, Apprentice or Assistant Mechanic for each additional three teams.

Further, the Company may use as many Helpers, Apprentices and Assistant Mechanics as best suits his convenience under the direction of a Mechanic in wrecking old plants and in handling and hoisting material, and on foundation work. When removing old and installing new cables on existing elevator installations, the Company may use two Helpers, Apprentices or Assistant Mechanics to one Mechanic.

**Par. 3.** A newly-hired employee without previous mechanical experience shall be classified as a Probationary Apprentice and shall work as a probationary employee for a period or periods totaling twelve (12) months within the aggregate period of not more than eighteen (18) months.

The Company and the Union shall have the privilege of testing the ability of Probationary Apprentices during this twelve (12) month period. If they agree that the Apprentice during this probationary period does not display sufficient aptitude to become a first year Apprentice he/she shall be discharged at any time during the probationary period as stated above.

Probationary Apprentices shall advance from the fifty (50) percent wage rate to the first year Apprentice's wage rate upon completion of six (6) months in the elevator industry provided such Probationary Apprentices have worked a minimum of one hundred (100) hours in each thirty (30) day period during the six (6) months. The first year Apprentice wage rate shall be effective at the beginning of the next weekly pay period following completion of the six (6) months.

It is understood that Probationary Apprentices during the probationary period above set out may be discharged or laid off at any time with or without cause and no reason need be assigned therefore, and no such discharge shall be construed as a grievance. The probationary period may be worked with more than one employer provided such employer has a labor contract with the IUEC, and the period of twelve (12) months probation may cover an aggregate period of not more than eighteen (18) months. A month shall be deemed worked when the Probationary Apprentice completes one hundred (100) hours in any thirty (30) day period.

**Par. 4.** An Apprentice may work as a Temporary Mechanic provided he/she has completed a minimum of his/her first year Apprenticeship requirements, and other requirements for Temporary Mechanics prescribed from time to time by NEIEP, and upon agreement of the Employer and the Union Representative, or Regional Director if he/she works outside the jurisdiction of the Local Union, and at the same scale as a regular Mechanic. Those selected first will be Apprentices who have completed all of their Apprenticeship training and are waiting to take the Mechanic's Exam and/or Assistant Mechanics. Those selected second will be Apprentices who have completed all of their training and failed the Mechanic's Exam and are actively participating in the educational program, they must maintain attendance and passing requirements mandated by NEIEP. Those selected third will be fourth year Apprentices and those selected fourth will be third year Apprentices, followed by finally second year Apprentices and/or Helpers. Employers may select Apprentices, Assistant Mechanics and Helpers in its employ to work as Temporary Mechanics under the provisions of this paragraph if there are no qualified Mechanics available in that Local.

Apprentices, Assistant Mechanics and Helpers serving as Temporary Mechanics will be put back to Apprentice, Assistant Mechanic or Helper status when their temporary assignment is completed or within fifteen (15) working days of when the Employer is notified there is a qualified Mechanic available whichever comes first. The order for putting back Temporary Mechanics to Apprentice, Assistant Mechanic or Helper status will be in reverse order; 1) second year Apprentices and/or Helpers, 2) third year Apprentices, 3) fourth year Apprentices, and 4) Apprentices who have completed all their training and failed the Mechanic's Examination and are actively participating in the educational program and finally Apprentices who have completed all of their Apprenticeship training and are waiting to take the Mechanic's Exam and/or Assistant Mechanics.

In order to administer this procedure, NEIEP will provide to the Company on a semiannual basis a listing of all the Employer's eligible Apprentices and Helpers and the education they have completed.



It is agreed that the withdrawal of or failure to issue a Temporary Mechanic's card will not be used by the Union to advance its position with respect to a dispute unrelated to this paragraph of Article X.

No Apprentice may qualify or be raised to the capacity of Mechanic until he/she has worked for a period of three (3) years in the elevator industry, has successfully completed the required NEIEP courses, has been certified by NEIEP that he/she has completed the necessary "on the job" training and has passed a Mechanic's Examination administered by the NEIEP Director's Office. Such examination shall only be administered by NEIEP no more or no less than once every twelve months in each local. The National Elevator Industry Education Program has developed and will periodically update a standardized Mechanic's Examination which will be used in each local. An Apprentice who has successfully passed a Mechanic's Examination shall become a Mechanic no later than sixty (60) days after the date the examination results are posted on the NEIEP website. Each Employer will be entitled to receive the results of its respective employees only. Should he/she fail to qualify, he/she cannot again take the Mechanic's Examination for a period of one (1) year.

**Par. 5.** Employees who enter the Military Service shall, upon re-employment, be accorded all rights provided by law.

**Par. 6.** Upon completion of the required classroom education program and mandatory on-the-job training (OJT) hours, all fourth (4<sup>th</sup>) year Apprentices shall sit for the NEIEP Mechanic's Exam. Those who pass the exam are elevated to the status of Mechanic, as referred to in Article X, Par. 4.

Those who do not pass the Mechanic's Exam, upon completion of the required classroom education program and mandatory on-the-job training (OJT) hours shall continue to be classified as a fourth year Apprentice so long as they continue to participate in the NEIEP education program and sit for each annual Mechanic's Exam.

**Par. 7.** There shall be a classification to be known as "Assistant Mechanic" and Mechanics may be employed as Assistant Mechanics in accordance with Article XXII and the following:

(a) The wage rate for the Assistant Mechanic shall be identical to that of a fourth year Apprentice.

(b) The Mechanic, the Mechanic's Business Representative and the Employer signify their agreement to employ an Assistant Mechanic by executing the document attached hereto and identified as "Attachment A". No other agreement is required nor shall any other agreement be recognized by the Parties; and

(c) When electing Assistant Mechanic status, the Mechanic agrees that he/she shall not be eligible to work as a Mechanic for a twelve-month period except as provided herein. The Agreement may again be renewed at the end of the twelve-month period. An Assistant Mechanic can be elevated to Mechanic status during that 12 month period should his/her employer offer the Assistant Mechanic a permanent Mechanic's position. If the Assistant Mechanic chooses to accept such position, the signed Assistant Mechanic agreement will be rendered void and should the Mechanic become unemployed he/she cannot enter into another agreement until the 12 month time period of their Assistant Mechanic agreement expires.

(d) An Assistant Mechanic can become a temporary Mechanic should his/her current employer choose to employ the Assistant Mechanic as a Mechanic for a period not to exceed any

ninety (90) day period at the appropriate Mechanic's wage rate. Should an assignment as Mechanic exceed ninety (90) days, then the Mechanic shall not be eligible to return to Assistant Mechanic status and "Attachment A" shall be considered void. An Assistant Mechanic can only be considered for a Temporary Mechanic position provided there are no available Mechanics on the Local's out of work list.

## ARTICLE XI

### System of Payment

**Par. 1.** It is agreed that all Mechanics, Helpers, Apprentices and Assistant Mechanics shall be paid weekly by check, which shall be sent to any address they elect to designate other than the Company's address. Mechanics, Helpers, Apprentices and Assistant Mechanics shall be given the option to be paid by direct deposit or by direct mail. However, there shall be no obligation on the part of any employee or the Company to participate in the direct deposit/direct mail program and no discrimination against either one if either should elect not to participate. Once enrolled, an employee in direct deposit/direct mail program may elect to discontinue enrollment by giving the Company ten (10) working days written notice. Should a change to a time ticket be required, the Company shall notify the Mechanic and/or Helper, Apprentice or Assistant Mechanic in writing of the reason for such change within five (5) working days.

Mechanics, Helpers, Apprentices and Assistant Mechanics shall be paid by voucher on the next regular work day following the employee's regular pay day if the employee does not receive his regular pay check.

It is further agreed that in those instances where the Company is consistently unable to comply with the provisions of this paragraph, the Company shall pay each employee on the job or at the office on company time by cash or by check.

**Par. 2.** Elevator Constructors shall receive at the time of weekly payment, a check stub containing the following information:

1. Employee's name and some form of identification number other than the full social security number.
2. Total hours worked-regular and overtime, accumulative.
3. Total wages-weekly and accumulative.
4. Federal income taxes withheld.
5. FICA taxes withheld.
6. Health Benefit Plan & Pension deductions weekly and accumulative.
7. Any other authorized or legitimate deductions.
8. Vacation Pay and PTO-weekly and accumulative in amount of money.
9. Annuity contributions-weekly and accumulative in amount of money.
10. 401(k) deductions-weekly and accumulative in amount of money.

At the time of weekly payment, at the employee's request, the Employer shall also provide the employee with a document, in writing, reporting the time the employee submitted to his Employer for that payment regardless of whether the employee submitted his time on paper, electronically, or by any other medium.

Should the Company's payroll and/or accounting department experience a short work week due to a holiday or any other reason, the Company shall make any special arrangements necessary to insure employees receiving pay on schedule.

**Par. 3.** The Employer agrees to deduct from an employee's wages, for each hour of work performed, the sum indicated on a voluntary check-off authorization card signed by that employee, as a voluntary contribution to NECPAC, the Union's political action fund. The amount shall be remitted by the Employer to the Union's political action fund no later than the 15<sup>th</sup> day of the month after the month the funds have been collected and shall be accompanied by a list of names of those employees for whom such deductions have been made and the amount deducted for each such employee. An employee may cancel his check-off authorization in writing to the Union and the Employer at any time, and the deduction will be stopped no later than 21 days from the date of the close of the next payroll period.

## **ARTICLE XII**

### **Vacations and Paid Time Off**

**Par. 1.** The following plan is established for Vacation Pay and Paid Time Off : Vacation Pay shall accrue and be paid in accord with the provisions of this Article but shall also be used as Paid Time Off ("PTO") and to satisfy paid leave laws, to the extent and in the manner permitted by said laws. Where any paid leave law or other governing law requires the employer to pay fringe benefits in accord with said law, the Company shall pay in addition to the Vacation Pay and PTO under this Article the fringe contributions required by this Agreement to the Funds for such hours of paid leave required by said law. The fringe contributions shall not be paid from an employee's accrued Vacation Pay and PTO.

(a) An employee who has worked less than five (5) years in the business shall receive Vacation Pay and PTO credit on the basis of 6% of his regular hourly rate for all hours actually worked. An employee who has worked more than five (5) years in the business shall receive Vacation Pay and PTO credit on the basis of 8% of his regular hourly rate for all hours actually worked.

Vacation Pay and PTO shall begin to accrue on the first day of employment.

(b) Unless prohibited by a paid leave law, and except as provided in Par. 1. (q) of this Article, the Vacation Pay and PTO accrued from January 1 of one year through June 30 of the same year shall be paid in full to the employee by July 15 of that year. The Vacation Pay and PTO accrued from July 1 of one year through December 31 of the same year shall be paid in full to the employee by January 15 of the succeeding year.

(c) An employee with less than five (5) years in the business who works 1750 hours or more but less than 2000 hours in any vacation and PTO year shall receive at least 120 hours of Vacation Pay and PTO. An employee with more than five (5) years in the business who works 1750 hours or more but less than 2000 hours in any vacation and PTO year shall receive at least 160 hours of Vacation Pay and PTO. The vacation and PTO year shall run from January 1 through December 31.

(d) Unless prohibited by a paid leave law, an employee with less than five (5) years of service must take all accumulated Vacation Pay and PTO up to fifteen (15) days in a calendar year.

An employee with more than five (5) years of service must take all accumulated Vacation Pay and PTO, up to twenty (20) days in a calendar year.

(e) An employee shall have the option of taking any additional vacation and PTO accrued in excess of the amount stated under Paragraph 1. (d) above provided he has obtained prior approval from the Company or as permitted by any paid leave law.

(f) It is understood and agreed that work conditions must be taken into consideration when vacations are arranged. Time off for vacation shall be taken as a full complete period whenever possible. PTO for other purposes may be taken in hourly or daily increments. Employees shall provide prior notice to the Company whenever possible.

(g) Vacation Pay and PTO accrued will change from 6% to 8% on the first payroll period after the first month following completion of five (5) years in the business. These five (5) years include the six (6) months probationary period.

(h) The local union shall furnish the Company, on request, dates that Elevator Constructor Mechanics, Elevator Constructor Helpers, Elevator Constructor Apprentices and Elevator Constructor Assistant Mechanics were first employed in the elevator industry.

(i) When an employee leaves the Company, the employee's accrued Vacation Pay and PTO as of the date of separation from the Company, shall be paid out by separate check, along with a final check on the following pay date for all hours worked.

(j) When an employee retires from the industry, the Company shall pay any Vacation Pay and PTO he is owed within thirty (30) days after his retirement provided he notifies the Company in advance and in writing.

(k) Where vacations and PTO interfere by temporarily breaking up a team, the Company shall have the right to place the extra employee to the Company's advantage. Serious interference shall be taken up with the Business Representative.

(l) Time spent outside the industry, whether or not a member of the local union, shall not count toward vacation and PTO eligibility status. An employee with at least one (1) year's service in the industry who takes time off for service in the Armed Services shall have such service time counted toward his vacation and PTO eligibility status upon return to the industry.

(m) Hours worked for the Company by a member of a local union, while outside of the jurisdiction of that local, shall count for Vacation Pay and PTO.

(n) Hours paid as holiday pay, Vacation Pay and PTO, or traveling time outside of the regular working hours are not to be counted as hours worked when computing Vacation Pay and PTO (Exception: traveling time on overtime call-backs, whether emergency maintenance or emergency repair work, shall be counted as hours worked when computing Vacation Pay and PTO).

(o) At the time Vacation Pay and PTO is paid, Federal and State taxes shall be withheld on the basis of the number of weeks of vacation and PTO or portion of a week of vacation and PTO the accrued Vacation Pay and PTO represents. The intent of this provision is that taxes will be withheld at weekly rates rather than the higher rates for a lump sum payment of Vacation Pay and PTO.

(p) Notwithstanding any prior interpretations or awards to the contrary, vacation and PTO can be used for any reason, including any reason set forth in any applicable present or future paid leave laws. The Company shall take no action that discourages or penalizes an employee's exercise of his right to take vacation and PTO.

(q) Notwithstanding Par. 1(b), accrued Vacation Pay and PTO shall be paid at the time it is used, at the request of the employee or required by a paid leave law.

(r) The provisions of any and all paid leave laws are expressly waived by the parties to this Agreement, to the extent permitted by such laws. Additionally, should any other municipality, county, state or other governmental agency adopt a law or regulation providing for paid leave for employees of employers signatory to a collective-bargaining agreement between NEBA and the IUEC and such law or regulation permits the parties to elect a waiver of such paid leave, the parties agree that all such waivers are adopted and incorporated herein, to the extent permitted by law.

(s) For those jurisdictions that do not provide for a waiver of the paid leave law's requirements, the parties to this Agreement acknowledge and agree that to the extent allowed by applicable law, the preceding provisions shall satisfy, and shall be construed to satisfy, the requirements of any and all laws or regulations requiring employers to provide paid leave to eligible employees. A Company may modify its procedures for implementing the preceding provisions to comply with any existing laws and new laws enacted during the life of this Agreement, upon prior notification to the Union and provided further that the benefits provided in the Article cannot be reduced.

## ARTICLE XIII

### Traveling Time and Expenses

**Par. 1.** When Elevator Constructors are sent outside the primary jurisdiction, but within the zoned area of the secondary, travel time and travel expense shall be paid in accordance with the Local Expense Agreement.

When Elevator Constructors are sent beyond the zoned area of the secondary jurisdiction or outside the secondary jurisdiction all travel time during the regular established work hours, Monday through Friday, inclusive, shall be paid at single time rates. Likewise, all travel time before and after the regular established work hours, Monday through Friday, inclusive, shall be paid at time and one-half rates. Further, all travel time on Saturdays, Sundays and Holidays shall be paid at time and one-half rates (as agreed to in Article IX, Contract Service, travel time on overtime call-backs is excepted from the above). Expenses incurred on trip to be paid by the Company in accordance with the Local Expense Agreement.

Employees operating vehicles provided by the Company shall not be entitled to payment of wages or commuting expenses for time spent driving before or after the regular working hours from the employee's home to the first job site of the regular workday or driving from the last job site of the regular work day to the employee's home. (Note: Employees shall be reimbursed for any tolls in excess of the toll charge for passenger vehicles). This is not intended to circumvent expenses or travel time paid pursuant to Art. IX or Art. XIII and/or a Local Travel and Expense Agreement or established local practice.

**Par. 2.** Local Unions and NEBA Representatives are requested to establish zones within the secondary jurisdiction and traveling time and traveling expense allowances for each zone, consistent with existing arrangements.

**Par. 3.** When the Local Union and the NEBA Representative are unable to resolve differences regarding local travel time and travel expense agreements and presently recognized primary and secondary jurisdiction, either party may request the General President, IUEC and the NEBA

Executive Director to study the dispute. The General President, IUEC and the NEBA Executive Director, or their designees, shall entertain the request, and after investigation and study, are authorized to make recommendations to the Local Union and the NEBA Representative.

The General President, IUEC and the NEBA Executive Director, or their designees, may issue guidelines that the Local Union and the NEBA Representative may utilize in negotiating changes to and resolving disputes over local travel time and travel expense agreements.

All parties shall continue to work under the existing local travel time and local travel expense agreement for thirty (30) days from the date that NEBA and the IUEC are notified that the parties have reached an impasse. The General President, IUEC and the NEBA Executive Director, or their designees, may at their discretion extend the present Agreement for one additional thirty (30) day period.

## ARTICLE XIV

### Strikes and Lockouts

**Par. 1.** It is agreed by both parties to this Agreement that so long as the provisions herein contained are conformed to, no strikes or lockouts shall be ordered against either party. It is understood that this Paragraph shall be applied and construed consistent with the provisions of Article IV, Par. 11 concerning Grievance and Arbitration procedure.

**Par. 2.** No strike will be called against the Company by the Union unless the strike is approved by the International Office of the International Union of Elevator Constructors. Sufficient notice shall be given to the Company before a strike shall become effective. Except in the case of Contract Service Work as specified in Article IX of this Agreement, work stoppages brought about by lawful picketing or strikes by building trades local unions affiliated with Building Trades Councils shall not constitute a strike within the meaning of this Article.

**Par. 3.** In the event of a strike, work stoppage or lockout affecting Mechanics, Helpers, Apprentices and Assistant Mechanics on New Construction or Repair Work, men working on Contract Service shall not be affected by such strike, work stoppage or lockout, and the Union will supply competent men to the Company to do all work covered under Contract service whether such men are continuously employed in this work or not prior to the strike, work stoppage or lockout.

## ARTICLE XV

### Arbitration

**Par. 1.** Any difference or dispute regarding the application and construction of this Agreement, shall be referred to as a "grievance" and shall be resolved under the following procedure. Both parties commit to making an earnest effort to resolve differences in accordance with the procedure outlined below:

**Par. 2.** Oral Step. Any employee, local union, or the Employer with a grievance (hereinafter called the "grievant"), shall discuss the grievance with the designated Employer Representative (or Local

Union Business Representative) within ten (10) working days after the cause of the grievance is known or should reasonably have been known. The Employer shall designate to each local union the Employer's Representative(s) for the purpose of responding to grievances at this step. If the grievance is initiated by an employee, the Local Business Representative shall be present during the discussion.

Within three (3) working days after the above discussion, the Employer's Representative shall notify the employee and the Local Union Business Representative of his disposition of the matter.

The Local Business Representative shall similarly respond to the Employer's grievance.

**Par. 3. Written Step One.** If the issue remains unresolved after the conclusion of the Oral Step, the grievant, within ten (10) working days of the conclusion of the Oral Step, may submit in writing on provided forms a brief statement of the grievance, including the Article and paragraph of the Agreement allegedly violated (if known), and the remedy requested.

Within fifteen (15) working days after the written grievance is received by the Employer (or the Union), a meeting will be held to discuss the grievance. The Employer shall be represented by the Regional Field Manager, Field Employee Relations or his designee and the designated Employer Representative described in Par. 2. The union shall be represented by the IUEC Regional Director or other Representative designated by the General President and the Local Business Representative described in Par. 2.

At the meeting (or any continuation thereof agreed to by the parties), the Employer (or the Union) shall give its written answer to the grievance on the provided form. Within ten (10) working days of that disposition, the Employer or the Union shall indicate on the grievance form whether it appeals therefrom. If the grievance disposition is not appealed, it shall be final and binding on all parties.

**Par. 4. Written Step Two.** If the grievance is appealed it shall be placed on the agenda of a scheduled meeting of the National Arbitration Committee. The Employer shall be represented by the NEBA Executive Director or his designee and a panel of two (2) additional Employer Representatives. The Union shall be represented by the General President or his designee and two (2) additional representatives. The General President of the IUEC (or his designee) and the NEBA Executive Director (or the Company's Director of Labor Relations), may mutually agree that a grievance that has been appealed from written step one proceed directly to Impartial Arbitration.

The National Arbitration Committee shall meet once per calendar quarter. Each party shall submit an agenda not less than seven (7) working days prior to the meeting.

The NEBA Executive Director or his designee (or the General President, IUEC or his designee) shall render a disposition of the grievance in writing at the National Arbitration Committee Meeting. If the grievance disposition is accepted, it shall be final and binding on all parties.

**Par. 5. Impartial Arbitration.** If the grievance is not settled by the National Arbitration Committee, the Union or the Employer, within fifteen (15) working days of the Employer's or Union's disposition as outlined in Par. 4, may appeal the grievance to impartial arbitration. Such appeal shall take the form of a letter to the NEBA Executive Director or the General President, IUEC.

**Par. 6.** (a) The parties shall mutually agree upon the selection of an impartial arbitrator. If, within fifteen (15) days, the parties are unable to agree on the person to be selected as arbitrator, the parties shall jointly request to submit the matter to arbitration conducted in accordance with the Labor Arbitration Rules and Procedures of the American Arbitration Association and by an arbitrator who is a member of the National Academy of Arbitrators.

The arbitrator shall render his decision immediately upon the close of the record if the parties mutually agree otherwise the decision shall be rendered within thirty (30) days of the close of the record or the receipt of the briefs if the parties desire to file briefs. In an arbitration, either party may rely upon Articles in the Agreement other than those set forth in the original grievance form. The decision of the impartial arbitrator shall be final and binding on all parties.

(b) NEBA and the Union agree to the following program for Impartial Arbitration of grievances on a test basis. Either party may terminate the program upon ninety (90) days' written notification to the other at any time after July 8, 2014: There shall be a mutually agreed upon designated panel of twelve (12) permanent arbitrators selected from arbitrators who have been mutually selected by both parties at least two (2) times in the last ten (10) years. Each Arbitrator selected for the panel will be provided in advance of the hearings, a written description of the industry collective bargaining history and setting, mutually agreed upon by the parties. Each party at its sole discretion may within the life of this agreement discharge one (1) permanent Arbitrator from hearing any further cases with 90 days' notice to the other party.

For grievances filed under this Agreement, NEBA and the IUEC agree that the second Wednesday and Thursday of each month will be reserved for an arbitration hearing. An arbitrator from the panel will be scheduled for the next available second Wednesday and Thursday that are acceptable to the arbitrator. Alternatively, the parties may mutually agree on a date for arbitration. If more than one grievance is to be scheduled, the grievance with the earliest filing date will be scheduled first. No grievance will be scheduled for arbitration with less than ninety (90) days' notice to the parties. The arbitrator will retain ultimate authority to schedule, postpone or continue a hearing.

**Par. 7.** It is understood that the arbitrator does not have the authority to add to, subtract from or modify in any way the provisions of this Agreement.

**Par. 8.** Grievances of the Union or the Employer shall originate at Written Step Two by submission to the NEBA Executive Director (or the General President, IUEC). The grievance of an IUEC Regional Director shall be filed and processed beginning at Written Step One of the procedure.

**Par. 9.** Discharge Grievances Expedited Impartial Arbitration. Recognizing the special nature of cases involving the discharge of an employee, the parties agree that such case(s) shall be handled under the following procedure:

(a) Any discharge grievance not resolved at the Written Step One meeting may immediately be referred by either party to the NEBA Executive Director or his designee and the General President of the Union or his designee for their immediate review and discussion. Such grievance need not wait to be placed on the agenda of the scheduled National Arbitration Committee, but rather shall be discussed, either in person or by telephone, by the parties within ten (10) working days of the referral from Written Step One. The parties shall make an earnest effort to resolve their differences at this meeting, but failing such agreement, either party may request immediate, expedited impartial arbitration.



(b) Within ten (10) working days of a request for impartial arbitration by either party, the parties shall mutually agree upon the selection of an impartial arbitrator who shall be obliged to schedule a hearing at the earliest possible available date on his/her schedule where both parties are available to present their respective cases. The arbitrator shall hear the case. If the parties cannot agree on an arbitrator they will use the selection procedure in Par. 6 (b) (or Par. 6 (a), if Par. 6 (b) is no longer in effect). Post hearing briefs must be submitted within two (2) weeks of the conclusion of the hearing. The arbitrator shall render the award within two (2) weeks of the submission of briefs. Post hearing briefs may be waived by mutual agreement of the parties.

**Par. 10.** Compensation and expenses of the arbitrator shall be shared equally between the Employer and the Union.

**Par. 11.** Any of the time limits contained herein may be mutually extended by the representatives of the parties. Failure to appeal the grievance within the time limits described above without mutual agreement shall be considered an abandonment of the grievance. If a grievance is not dispositioned within the above time limits, it shall be immediately processed to the next step of the procedure.

## **ARTICLE XVI**

### **Jurisdictional Territory**

**Par. 1.** The primary jurisdiction of any local union shall include only that territory in which its members will agree to travel on their own time.

The secondary jurisdiction shall include the balance of the territory now within the jurisdiction of the local union.

**Par. 2.** Any change to the present jurisdiction of a local must be approved by the International Union of Elevator Constructors and the NEBA Executive Director before becoming effective.

**Par. 3.** The primary jurisdiction of Local No. \_\_\_\_\_ of the City of \_\_\_\_\_, relative to the wage scale and working conditions shall include the following territory:

The secondary jurisdiction of Local No. \_\_\_\_\_ of the City of \_\_\_\_\_, relative to working conditions shall include the following territory:

**Par. 4.** The parties agree that they meet annually and by mutual agreement more often, if necessary to discuss jurisdictional issues. The parties agree to fairly act upon justifiable written requests by Local Unions for extensions of existing jurisdictions. The Company and the IUEC shall advise a Local Union within sixty (60) days after the meeting at which the request is considered, of its disposition of the request.

When opening a Local Office the following steps shall be followed:

1. The Company shall notify the Local Business Manager/Representative when opening a new "Local Office" in a Local Union's secondary jurisdiction or open territory.

2. The Company shall bargain with the Local Business Manager/Representative or International when considering the assignment of a bargaining unit employee to a Local Office. No bargaining unit employee will negotiate directly with the Company.

3. The Company agrees to make forty (40) hours per week available to the first employee assigned to a Local Office. As each additional employee is assigned to such office thereafter, the Company agrees to make not less than thirty-two (32) hours of work available to the most recent addition and forty (40) hours per week available to all but the last employee so assigned.

4. Local Office employees will perform work per Article IX, Par. 1 and Article IX, Par. 2B.

5. Local Office employees shall not perform work in the primary of a local union unless mutually agreed to by the Company and the Local Business Manager/Representative.

6. Local Office Employees shall perform their work in accordance with the NEBA National Agreement at all times.

## ARTICLE XVII

### Health Benefit Plan

**Par. 1.** The Health Benefit Plan covering life insurance, sickness and accident benefits, and hospitalization insurance, or any changes thereto that are in accordance with the National Elevator Industry Health Benefit Plan and Declaration of Trust, shall be a part of this Agreement and adopted by all parties signatory thereto.

**Par. 2.** The Health Benefit Plan shall be financed by mutual contribution, of Employers and Elevator Constructor Mechanics, Helpers, Apprentices and Assistant Mechanics as provided herein. The Employer agrees to continue to pay and contribute fifteen dollars and twenty seven and one-half cents (\$15.275) for each hour of work performed by all Elevator Constructor Mechanics, Helpers, Apprentices and Assistant Mechanics in its employ. The fifteen dollars and twenty seven and one-half cents (\$15.275) hourly contribution rate shall increase upon every anniversary of the wage rate change of each Local Union, in accordance with the following (except as modified pursuant to Article V, Par. 3):

| <b>Effective Date</b> | <b>Amount of Increase</b> | <b>Hourly Contribution Rate</b> |
|-----------------------|---------------------------|---------------------------------|
| January 1, 2018       | \$0.15                    | \$15.425                        |
| January 1, 2019       | \$0.15                    | \$15.575                        |
| January 1, 2020       | \$0.15                    | \$15.725                        |
| January 1, 2021       | \$0.15                    | \$15.875                        |
| January 1, 2022       | \$0.15                    | \$16.025                        |

Each Elevator Constructor Mechanic, Helper, Apprentice and Assistant Mechanic shall continue to contribute three and one-half cents (\$.035) per hour. Payments of said contributions by the Employer and Elevator Constructor Mechanics, Helpers, Apprentices and Assistant Mechanics shall be in accordance with the National Elevator Industry Health Benefit Plan and Declaration of Trust.

**Par. 3.** It is understood and agreed that the contributions provided for in Par. 2 shall be used by the Trustees to maintain the plan of benefits provided by the Health Benefit Plan to the extent that

it is feasible to do so on a sound financial basis without any change in said hourly contribution rates during the term of this Agreement (except as modified by Article V, Par. 3).

**Par. 4.** It is understood and agreed that the decision(s) to increase or decrease the benefits provided by the Health Benefit Plan are matters committed to the discretion of the Trustees, except that the Trustees should not make any change in the plan of benefits which would result in the need for an increase in the contribution rates set forth in Par. 2. It is further understood and agreed, that the Actuary of the Health Benefit Plan shall continuously monitor the financial condition of the Health Benefit Plan and shall promptly advise the Trustees whenever in the opinion of the Actuary, it is necessary for the Trustees to modify benefits provided by the Health Benefit Plan in order to maintain the Health Benefit Plan in sound financial condition without any increase in the hourly contribution rates set forth in Par. 2. The Actuary shall report to the Trustees with respect to such matters at least once each year as soon as is feasible after the financial and actuarial information for the Health Benefit Plan as of the end of the plan year is available. Nothing in this Par. 4 shall limit the Union's authority under Article V, Par. 3.

**Par. 5.** In no event shall a contribution rate of the Company exceed the lowest contribution rate paid by any other contributor to the Health Benefit Plan for the type of work covered by this Agreement.

## ARTICLE XVIII

### Pension Plan

**Par. 1.** The National Elevator Industry, Inc., and the International Union of Elevator Constructors shall continue the Pension Trust Fund known as the "National Elevator Industry Pension Plan," which is administered by a board of ten (10) Trustees, five (5) appointed by the National Elevator Industry, Inc., and five (5) appointed by the International Union of Elevator Constructors. The Board of Trustees have adopted a Declaration of Trust and Plan of Pension Benefits which shall be a part of this Agreement and binding on all parties signatory to this Agreement. The normal retirement age of the Pension Plan is sixty-five (65) years of age.

**Par. 2.** The Plan of Pension Benefits shall be financed by contributions as provided herein. The Company agrees to continue to pay and contribute nine dollars and forty six cents (\$9.46) cents for each hour of work performed by all Elevator Constructor Mechanics, Helpers, Apprentices and Assistant Mechanics in its employ. The nine dollars and forty six cents (\$9.46) hourly contribution shall increase upon every anniversary of the wage rate change of each Local Union, in accordance with the following (except as modified pursuant to Article V, Par. 3):

| <b>Effective Date</b> | <b>Amount of Increase</b> | <b>Hourly Contribution Rate</b> |
|-----------------------|---------------------------|---------------------------------|
| January 1, 2018       | \$0.25                    | \$9.71                          |
| January 1, 2019       | \$0.25                    | \$9.96                          |
| January 1, 2020       | \$0.25                    | \$10.21                         |
| January 1, 2021       | \$0.25                    | \$10.46                         |

January 1, 2022

\$0.25

\$10.71

Payments of said contributions by the Company shall be in accordance with the terms of the Declaration of Trust adopted by the Board of Trustees. However, in no event shall contributions by the Company exceed the lowest contribution paid by any employer contributor to the Pension Plan for the type of work covered by this Agreement performed in the same geographical jurisdiction of a given local.

**Par. 3.** Under the terms of this Agreement, including the agreed-upon contribution rate to the Pension Plan, it is the understanding and intention of the parties that the Trustees of the Plan, in fulfilling their duties as Trustees, will operate and administer the Pension Plan in a sound fiscal manner and in accordance with the Agreement and Declaration of Trust. It is the intention of the parties that the Trustees will annually review the applicable benefit rates of the Plan, and following such review, may increase the benefit rate to a level such that the funding period will be fifteen (15) years or less, so that neither withdrawal liability nor an unfunded vested liability will be created and so that the Plan will remain comfortably in the “green zone” under the rules of the Pension Protection Act of 2006, that is, the Plan will stay outside of “endangered” and “critical” status as defined by the Pension Protection Act. Each year, as soon as feasible after the financial and actuarial information for the Plan as of the last day of the prior Plan Year is available, the Plan actuary shall advise the Trustees with respect to the funding of the Plan, taking into account the criteria set forth in this paragraph.

**ARTICLE XVIII(A)**

**401(k) Annuity**

The National Elevator Industry 401(k) Retirement Plan shall have a provision added to enable the Plan to accept annuity contributions and shall be known as the Elevator Constructors Annuity and 401(k) Plan.

The Plan shall be administered by a board of ten (10) Trustees; five (5) appointed by the International Union of Elevator Constructors and (5) appointed by the National Elevator Industry, Inc.

The Board of Trustees shall adopt a Declaration of Trust and Plan of Benefits which shall be part of this Agreement and binding on all parties signatory to this Agreement.

The annuity benefits shall be funded by Employer contributions as follows (except as modified pursuant to Article V, Par. 3):

| <b>Effective Date</b> | <b>Amount of Increase</b> | <b>Hourly Contribution Rate</b> |
|-----------------------|---------------------------|---------------------------------|
| January 1, 2018       | \$0.65                    | \$6.90                          |
| January 1, 2019       | \$0.65                    | \$7.55                          |
| January 1, 2020       | \$0.65                    | \$8.20                          |
| January 1, 2021       | \$0.65                    | \$8.85                          |

January 1, 2022

\$0.65

\$9.50

**ARTICLE XIX**

**Educational Fund**

**Par. 1.** The National Elevator Industry, Inc., and the International Union of Elevator Constructors have established an Education Trust Fund administered by a joint board of trustees. The Educational Trust Fund known as the "National Elevator Industry Education Program" shall provide an Apprenticeship program for the education and training of Apprentices as well as a continuing education program for Elevator Constructor Mechanics. Such Fund has been established pursuant to and in compliance with the provisions of Section 302 of the Labor-Management Relations Act, as amended.

**Par. 2.** The Apprenticeship program called for herein shall be for a period of four (4) years and shall in all respects conform to the regulations of the United States Department of Labor and/or applicable state Apprenticeship councils governing registered Apprenticeship programs. The pattern standards for the Apprenticeship program are set forth in the National Guidelines for Apprenticeship Standards and are incorporated herein. Through coordination with the Director of the National Elevator Industry Education Program, local committees consisting of representatives of employers signatory to this agreement and IUEC Local Unions, shall prepare and submit for approval to the applicable state Apprenticeship councils such documents as may be necessary to secure registration of the Apprenticeship program called for herein. Upon the approval of the parties hereto, such committees may alter the program of Apprenticeship set forth in the National Guidelines for Apprenticeship Standards if in their opinion such alterations are called for by applicable state law.

**Par. 3.** The Board of Trustees of the Education Trust Fund shall have full authority and discretion to adopt Agreements and Declarations of Trust and educational and training programs which shall become a part of this Agreement and binding on all parties to the Agreement. Individuals, Companies and Local Unions may appeal decisions of a Local Joint Apprenticeship Committee to the Board of Trustees of the Educational Trust Fund which may review, modify or set aside such decision and order relief as appropriate. This provision of this Article shall be effective to the extent permitted by applicable law.

**Par. 4.** The National Elevator Industry Education Program shall be financed by contributions by Employers as provided. Upon the effective date of this Agreement the Company agrees to continue to pay and contribute to such Fund sixty cents (\$.60) per hour for each hour of work performed by all Elevator Constructor Mechanics, Helpers, Apprentices and Assistant Mechanics. The amount of the Company contribution will be as follows (except as modified by Article V, Par. 3):

| <b>Effective Date</b> | <b>Amount of Increase</b> | <b>Hourly Contribution Rate</b> |
|-----------------------|---------------------------|---------------------------------|
| January 1, 2018       | \$0. 01                   | \$0. 61                         |
| January 1, 2019       | \$0. 01                   | \$0. 62                         |

|                 |         |         |
|-----------------|---------|---------|
| January 1, 2020 | \$0. 01 | \$0. 63 |
| January 1, 2021 | \$0. 01 | \$0. 64 |
| January 1, 2022 | \$0. 01 | \$0. 65 |

Payment of said contributions shall be in accordance with the terms of the Declaration of Trust adopted by the Board of Trustees. However, in no event shall contributions by the Company exceed the lowest contribution paid by any employer contributor to the Fund.

**Par. 5.** It is understood and agreed that if prior to any calendar year the Trustees shall advise the IUEC and NEBA that the amount of the contributions set forth in Par. 4. above are providing more than sufficient funds to finance and maintain the existing education program, then the IUEC and NEBA shall meet to discuss and agree upon whether the amount of the Companies’ contributions to the Education Plan should be reduced and the wage rate of Elevator Constructor Mechanics, Helpers, Apprentices and Assistant Mechanics increased by the amount of any agreed upon reduction.

It is also understood and agreed that if at any time the Trustees of the Education Plan shall advise the IUEC and NEBA that the Education Plan does not have sufficient funds to maintain the existing education program, then the IUEC and NEBA shall meet to discuss and agree upon whether the amount of the Companies’ contributions to the Education Plan shall be increased. In no event shall the Companies’ contribution exceed the lowest contribution paid by any employer contributor to the Education Plan.

## ARTICLE XX

### ELEVATOR INDUSTRY WORK PRESERVATION FUND

**Par. 1.** The Elevator Industry Work Preservation Fund shall be funded by a contribution of thirty cents (\$0.30) per hour and continued each year thereafter for each hour of work performed by each employee covered by this Agreement to the Elevator Industry Work Preservation Fund (except as modified by Article V, Par. 3). The amount of the Company contribution will be as follows (except as modified by Article V, Par. 3):

| <b>Effective Date</b> | <b>Amount of Increase</b> | <b>Hourly Contribution Rate</b> |
|-----------------------|---------------------------|---------------------------------|
| January 1, 2018       | \$0.06                    | \$0.36                          |
| January 1, 2019       | \$0.06                    | \$0.42                          |
| January 1, 2020       | \$0.06                    | \$0.48                          |
| January 1, 2021       | \$0.06                    | \$0.54                          |
| January 1, 2022       | \$0.06                    | \$0.60                          |

Except for the transfer of contributions described in Section 5 below, the monies of the Fund shall be at all times segregated from other Union or Employer assets, and shall not be used or controlled by the Union or Employers party to this Agreement, but shall be administered solely by the Trustees and its duly authorized representatives for the purposes permitted.

**Par. 2.** The Fund shall be governed by a written Trust Agreement and administered by a Board of Trustees, in accordance with, and so provided in, the governing documents of the Fund and subsequent amendments thereto.

**Par. 3.** The assets of the Fund shall be used for any purpose authorized by Section 6(b) of the Labor-Management Cooperation Act of 1978 and Section 302(c)(9) of the Taft Hartley Act, 29 U.S.C. Section 186(c)(9). The Fund shall not be used for any other purpose, including a purpose which is inconsistent with the provisions of this Agreement, or used for the purpose of funding any lobbying effort or participation in any litigation, or administrative proceeding in which the Fund is seeking or supporting a result which is contrary to the interests of any Employer signatory to this Agreement, or used in connection with an organizational campaign to organize any employees of an Employer which is bound by the terms of this Agreement in a job classification other than the classifications of Elevator Constructor Mechanic, Elevator Constructor Helper, Elevator Constructor Apprentice and Elevator Constructor Assistant Mechanic.

**Par. 4.** No Employer signatory to this Agreement shall be obligated to provide information to the Union or to the Fund with respect to any matter which the Fund may be reviewing or pursuing or otherwise related to the activities of the Fund, nor shall any Employer signatory to this Agreement be obligated to participate in any of the activities of the Fund in any other manner. The Trustees of the Fund shall not take any action which directly or indirectly changes any of the Articles or intent of this Agreement, nor shall any provision of this Article be construed to change the meaning or intent of any other Article of this Agreement.

**Par. 5.** Contributions to the Elevator Industry Work Preservation Fund will be reported on and transferred on a monthly basis using the Monthly Remittance Report to the National Elevator Industry Benefit Funds (NEIBF), which will in turn segregate and deposit the contributions to the Work Preservation Fund in that Fund's separate account.

## ARTICLE XXI

### Payment for Lost or Stolen Tools

**Par. 1.** The Company agrees that they should make every effort to provide a reasonably safe place for tools and likewise the employee shall make every effort to protect not only his own tools but also to protect the Company tools. The Company and the local union agree to jointly reimburse Elevator Constructor Mechanics, Elevator Constructor Helpers, Elevator Constructor Apprentices and Elevator Constructor Assistant Mechanics for tools lost on the job or stolen while in transit or stolen from any vehicle being used by the employee on the following basis:

a) Up to a maximum claim of \$200, the Company will pay 75% and the local union will pay 25%.

b) On claims of more than \$200, the local union will pay \$50 with the remainder, up to a maximum of \$900, paid by the Company.

Alternatively, the Company may elect to list those tools which its employees are required to utilize. In that event the Company shall not be required to reimburse its employees for other than those tools it shall require.

Actual receipts for replacement tools must be submitted, in either case, to the local union and the Company by the Employee claiming the loss before reimbursement can be authorized. The local union and the Company reserve the right to inspect replacement tools.

## **ARTICLE XXI (A)**

### **Metric Tools**

When and if the Company requires the use of metric tools by an employee in the course of his employment, the Company agrees, upon receipt from the employee, to reimburse the employee for all tools required or to provide such tools, at the Company's option.

## **ARTICLE XXII**

### **Hiring, Layoffs and Transfers**

**Par. 1.** In the interest of maintaining an efficient system of production in the industry, providing for an orderly procedure of employment of applicants and of preventing discrimination because of age, citizenship, disability, race, color, creed, sex, religion or national origin, the parties hereto agree to the following system of employment:

(a) The Union shall establish, maintain and keep current an open list for the employment of workmen qualified to perform the duties required. Such list shall be established, maintained and kept current on a nondiscriminatory basis and shall not be based on or in any way affected by Union membership, Union By-Laws, regulations or constitutional provisions or any other aspect or obligation of Union membership, policies or requirements. The open employment list shall be kept current and produced to each company's local office on a weekly basis or immediately upon request, by electronic means (i.e. fax or e-mail). The open employment list must include the names, classification and home primary or subprimary. An employee who does not meet the requirements set forth in the Substance Abuse Program will be deemed unqualified and not placed on any list for referral or referred out to any company.

(b) The Company shall hire experienced Mechanics, Assistant Mechanics, Helpers and Apprentices who permanently live in the area and are seeking employment and are qualified to perform the work required by the Company before hiring a transient employee or a new inexperienced employee. An employee shall be considered a transient until he makes a showing that he is permanently changing his home and residing in the territorial jurisdiction of the local with which he has registered for referral. The employee shall verify the change by providing to the local, a motor vehicle registration and driver's license with the new address. The employee shall send the change of address to the International in order to be registered with the local for referral. Provided the foregoing criteria are met, an employee's status as a transient shall continue for a period of six (6) months from the time he has registered with the local. When hiring an experienced Mechanic, Assistant Mechanic, Helper or Apprentice the Company shall use the Union as the first source of applicants for employment. Upon the Company's request, the Union shall refer, on the basis set forth hereinafter, such an applicant within a period of 72 hours after such request, exclusive of Saturdays and Sundays. When seeking Apprentice applicants, the Company will utilize the list provided by the Local Joint Apprenticeship Committee. If the Union or JAC fails to refer qualified workmen within the specified period the Company may obtain workmen from any



other available source. The Company has the right to reject any and all applicants referred to it by the Union. The Company, where requested by the Union, shall give, in writing, the reason for any rejection. It is further understood and agreed that if any workman is continually rejected by the Company within a local union's jurisdiction or if the Company, as a matter of practice, repeatedly rejects applicants referred by the Union, the local union Business Representative or the Company may submit the matter of rejection to the designated Company Labor Relations Representative and IUEC Regional Director. Failing agreement, the matter may be referred to the National Arbitration Committee under Article XV. The Company Labor Relations Representative and IUEC Regional Director, National Arbitration Committee or the impartial arbitrator shall have authority to decide the matter and impose an appropriate remedy. If they find that the continued rejection of a particular workman was justified, the appropriate remedy may include directing the removal of the named workman from the list for a period of time. If they find that the Company has unreasonably or discriminatorily exercised its right of rejection, the appropriate remedy may include directing that the Company not have a right of exercising his right of rejection for a period of time.

(c) The Union shall refer to the Company only workmen whose names appear on the open employment list and in so doing shall be governed by the following criteria:

(1) If the Company requests by name from the open employment list a particular workman previously employed by the Company, who permanently lives in the area, that workman shall be referred by the Union to the Company unless the workman is unwilling to accept employment with the Company.

(2) If the Company requests by name from the open employment list a particular workman who has not previously been employed by the Company, who permanently lives in the area, that workman shall be referred by the Union to the Company unless the workman is unwilling to accept employment with the Company.

(3) In the event the General President of the IUEC shall be of the opinion that a severe unemployment situation exists in any local's jurisdiction, he shall contact the NEBA Executive Director and confer with him as to the problem and possible resolutions. Failing agreement the matter may be submitted to the impartial arbitrator as provided under Article XV. An agreement as to resolution of the problem between the General President of the IUEC and the NEBA Executive Director or the decision of the arbitrator may modify the provisions of subparagraph (1) and (2) above as may be deemed necessary under the circumstances.

(d) All Employment Practice provisions are to be posted in the Union Hall and in the Company's Personnel Office.

(e) As soon as practical the General President of the IUEC shall review all locals of the Union where there is a part-time Business Representative for the purpose of determining whether such Business Representative is able to establish and maintain an open employment list and to operate the procedures in this Article in a satisfactory manner. He shall then advise the NEBA Executive Director as to such determination and if there is any disagreement, they shall endeavor to resolve the matter. Failing agreement, the matter may be submitted to the impartial arbitrator provided under Article XV.

**Par. 2.** Applicants for Apprenticeship shall be evaluated and ranked in accordance with the selection procedures contained in the pattern affirmative action plan set forth in the National Guidelines for Apprenticeship Standards, as they may be amended from time to time, or such similar procedures adopted to conform to applicable state laws or regulations, by local committees consisting of representatives of IUEC Local Unions and Employers signatory to this collective

bargaining agreement. Employers seeking new employees shall contact the appropriate local committee for dispatch of an Apprentice in accordance with that committee's referral procedures. The Local Union and the Companies are entitled to a copy of the complete ranked applicant list. If applicants for Apprenticeship are not referred from the Apprentice applicant list, the Employer may obtain Apprentices from any other available source.

**Par. 3.** When an Employer makes layoffs, the probationary Apprentice (as defined in Article X Par. 3) will be laid off first; thereafter, any transient Helper, then any transient Apprentice, then any transient Assistant Mechanic, then any first year Apprentice, followed by any Helper who permanently lives in the area and/or any second year Apprentice and/or any third year Apprentice and/or any fourth year Apprentice and/or any Assistant Mechanic (these 5 classifications shall be combined to be a single classification/pool for the purposes of layoff) at the Employer's sole discretion. The employer will determine the order of lay off in each classification. Employees laid off shall be paid at the next weekly payroll period following the layoff.

The Temporary Mechanic shall be set back in the same order as mentioned in Article X Par.4 prior to layoff of a transient Mechanic, not including temporary transfers referred to in paragraph (4) below, and lastly those Mechanics who permanently live in the area will be laid off.

**Par. 4.** The Company shall have the right to transfer temporarily from one local union's jurisdiction to another, key Mechanics (such as adjustor, certified welder, Mechanic-In-Charge, experienced escalator Mechanic, Mechanic trained to handle special equipment such as hydro drilling equipment, Mechanic required to train or orient other employees in that local union's jurisdiction as to the Company's equipment, Mechanic transferred temporarily to open an office). A Mechanic-In-Charge is only on a construction or modernization job where there are four (4) or more Elevator Constructors including the Mechanic-In-Charge. In addition, where the Company does not have a regular work force, the Company shall have the right to transfer Mechanics temporarily on a one-to-one basis in the case of two (2) man jobs up to a maximum of three (3) such jobs at any given time. It is understood that the foregoing limitations shall not be applicable where there are no qualified Mechanics available in the local union. Mechanics temporarily transferred under the above provisions may remain in the area only until completion of their work on the particular job for which they have been transferred.

The Company and the IUEC shall mutually decide upon what is a regular work force as used in this Par. 4 and that decision shall become incorporated in and a part of this Agreement.

**Par. 5.** Where the Company is opening a new office in one local union's jurisdiction they may permanently transfer one Mechanic from the jurisdiction of another local union to start the new office provided they have advised the Business Representative in advance of the transfer. The Company may permanently transfer an employee from one local union to work in the jurisdiction of another local union subject to the following conditions:

- (a) Prior notice shall be given to the International Union.
- (b) The Company shall consider the following factors in reaching a decision to transfer such an employee:
  1. The availability of qualified personnel in the other local union.
  2. The business necessity for such a transfer and other relevant considerations.
- (c) The Company shall not permanently transfer any employee for the purpose of circumventing an expense agreement.

(d) Any dispute concerning such a transfer shall be subject to the grievance and arbitration procedure herein.

(e) It is understood and agreed that prior to terminating an employee for unsatisfactory performance who is to be replaced under this paragraph or any other employee, the Company will give a written warning to the employee with a copy to the Business Representative in order that the employee be given an opportunity to improve his work performance. Such a termination may be submitted as a grievance to the National Arbitration Committee as provided under Article XV as a final source of appeal.

Written warnings for unsatisfactory performance (other than safety infractions) cannot be used to justify additional discipline under this agreement, provided the employee has no additional/subsequent performance issues within 24 months of the date on which the work performance letter was issued.

**Par. 6.** Whenever a building owner or other customer of the Employer requires persons working on its premises to provide personal identification as a condition of entering or working on the premises, the Employer will provide the employee with such identification for use on such jobs which will not contain the employee's Social Security, driver's license or any other personal identification numbers of the employee.

## ARTICLE XXIII

### Scope and Terms of Agreement

**Par. 1.** This Agreement shall be binding upon all Employers and the local unions which are named in the attached lists. This Agreement shall be incorporated in and become a part of any Agreement entered into between the Employers and the local unions of the International Union and no local Agreements between the Employers and local unions shall be made changing this Agreement except as herein provided for in Article XXVI. No local union shall, through its by-laws, constitution, or otherwise, change any of the Articles or intent of this Agreement. Nor shall the Employers make any rules or issue any instructions that are contrary to this Agreement.

This Agreement defines the entire relationship between the parties for the term of this Agreement and, except as herein specifically provided for, neither party shall during the term of this Agreement have any obligation to bargain with respect to any matter not covered by this Agreement nor concerning any change or addition hereto.

## ARTICLE XXIV

### Re - Opening Clause

**Par. 1.** NEBA and the Union agree that if the Labor Management Relations Act of 1947 is repealed, modified or amended in any respect, the Union and NEBA agree that upon service of a thirty (30) days notice by either party, this contract may be reopened for negotiation dealing with Union security or secondary strikes, that will be covered by the repeal, modification or amendment of that Act.

## ARTICLE XXV

## **Termination of Agreement**

**Par. 1.** This Agreement shall become effective on the Ninth day of July 2017, and shall terminate at midnight on the Eighth day of July 2022.

## **ARTICLE XXVI**

### **Local Option**

**Par. 1.** It is agreed between the Company and the Union that in order to more effectively compete or to address other local conditions to benefit the entire elevator industry, it is permissible for any local union to negotiate special conditions with the Company for the following classes of work, except that the wage rate as determined by Article V of this Agreement may not be changed:

1. Modernization Work
2. General Repairs
3. Contract Service
4. Construction Work

Special conditions include but are not restricted to such items as terms associated with Local Transportation and Expense Agreements, work jurisdiction associated with Article IV of this Agreement, staffing, premium rates of pay, shift work or working hours on Modernization, Construction, Repair and Contract Service. In the case of Contract Service, special conditions shall also include problems arising because of areas where an employee's physical well-being may be in jeopardy.

**Par. 2.** The above mentioned special conditions shall be negotiated by a Committee of two (2) Representatives from the local Union, one (1) International Representative and three (3) Representatives from the Company and their decisions shall be binding on both parties.

**Par. 3.** Agreement on special conditions shall continue as long as satisfactory to both parties, but no change shall be made more often than six (6) months except that changes in construction working hours may be changed more often if mutually agreed. Sixty (60) days notice in writing shall be given by the party desiring such changes and such written notice shall constitute cause for a meeting of both parties.

**Par. 4.** Both parties commit to making an earnest effort to reach an agreement, however, when the Local Union Representative and the Company's designated representative are unable to resolve a dispute over changes in the Local Option Agreement as provided in this Article, either party may request the General President of the IUFC and the NEBA Executive Director to review, make recommendations or issue guidelines to resolve the dispute.

## **ARTICLE XXVII**

### **Reporting Time, Subpoenaed Witnesses, Uniforms**

**Par. 1.** Whenever a Mechanic, Helper, Apprentice or Assistant Mechanic covered by this Agreement reports to work on a construction, service or maintenance job on request of the

Company and there is no work available, except for reasons beyond the control of the Company, the employee shall receive two hours pay at straight time rates.

**Par. 2.** Any employee who is covered by this Agreement who is subpoenaed to court by the Company or by the Company's Counsel shall be paid for all time at the straight time hourly wage rate, fringe benefits, and all reasonable expenses.

**Par. 3.** When required by the Company, Elevator Constructor Mechanics, Helpers, Apprentices and Assistant Mechanics shall wear uniforms bearing the Company's name and/or trademark. Such uniforms shall be furnished by the Company at no cost to the employee.

**Par. 4.** Whenever the Company asks an employee to work with cleaning solvents or other materials and substances that pose a risk to life or health, the Company will first advise the employee of the risks and train the employee in proper use or handling of the materials and substances. The contents of all such materials and substances and their possible risks and adverse effects shall be clearly marked on their containers. Suitable protective clothing and equipment must be provided to employees handling such materials and substances.

IN WITNESS WHEREOF, the parties hereunder have set forth their hand and seal on the date stated above.

National Elevator Bargaining Association

By:

Rick Amarosa

Christian Grenier

Ken Dzierzawiec

Vincent Schiavone

J.P. Heaney

**Employer Members**  
**of**  
**National Elevator Bargaining Association**

KONE Inc.

Otis Elevator Company

Schindler Elevator Corporation

ThyssenKrupp Elevator Corporation

Fujitec America Inc.

Mitsubishi Electric and Electronics USA, Inc.

North American Elevator Service

## INTERNATIONAL UNION OF ELEVATOR CONSTRUCTORS

By:

Frank J. Christensen,  
General President  
James K. Bender II,  
Assistant General President  
Larry J. McGann,  
General Secretary – Treasurer

Steven A. Bruno,  
Labor Committee  
James H. Chapman III,  
Labor Committee  
Harry H. Gilbert Jr.,  
Labor Committee  
Patrick J. McGarvey,  
Labor Committee  
Kevin A. Moody,  
Labor Committee  
Lloyd R. Storr,  
Labor Committee  
Daniel J. Baumann,  
Labor Committee  
James R. Biagini,  
Labor Committee  
Edward F. Christensen,  
Labor Committee  
Dale E. Coalmer,  
Labor Committee  
Gilbert E. Duncan III,  
Labor Committee  
Michael J. Langer,  
Labor Committee  
James A. Lowery,  
Labor Committee  
Kevin L. McGettigan,  
Labor Committee



**LOCAL UNIONS  
OF  
INTERNATIONAL UNION OF  
ELEVATOR CONSTRUCTORS**

Local No. 1, New York, NY  
Local No. 2, Chicago, IL  
Local No. 3, St. Louis, MO  
Local No. 4, Boston, MA  
Local No. 5, Philadelphia, PA  
Local No. 6, Pittsburgh, PA  
Local No. 7, Baltimore, MD  
Local No. 8, San Francisco, CA  
Local No. 9, Minneapolis, MN  
Local No. 10, Washington, DC  
Local No. 11, Cincinnati, OH  
Local No. 12, Kansas City, MO  
Local No. 14, Buffalo, NY  
Local No. 15, Milwaukee, WI  
Local No. 16, New Orleans, LA  
Local No. 17, Cleveland, OH  
Local No. 18, Los Angeles, CA  
Local No. 19, Seattle, WA  
Local No. 20, Louisville, KY  
Local No. 21, Dallas/Fort Worth, TX  
Local No. 23, Portland, OR  
Local No. 24, Birmingham, AL  
Local No. 25, Denver, CO  
Local No. 27, Rochester, NY  
Local No. 28, Omaha & Lincoln, NE and Council Bluffs, IA  
Local No. 30, Memphis, TN  
Local No. 31, Houston, TX  
Local No. 32, Atlanta, GA  
Local No. 33, Des Moines, IA  
Local No. 34, Indianapolis, IN  
Local No. 35, Albany, NY  
Local No. 36, Detroit, MI  
Local No. 37, Columbus, OH  
Local No. 38, Salt Lake City, UT  
Local No. 39, Providence, RI  
Local No. 41, Springfield, MA  
Local No. 44, Toledo, OH  
Local No. 45, Akron, OH

Local No. 48, Charleston, WV  
Local No. 49, Jacksonville, FL  
Local No. 51, Richmond, VA  
Local No. 52, Norfolk, VA  
Local No. 55, Peoria, IL  
Local No. 59, Harrisburg, PA  
Local No. 62, Syracuse, NY  
Local No. 63, Oklahoma City, OK  
Local No. 71, Miami, FL  
Local No. 74, Tampa, FL  
Local No. 79, Little Rock, AR  
Local No. 80, Greensboro, NC  
Local No. 81, San Antonio, TX  
Local No. 83, Tulsa, OK  
Local No. 84, Reading - Scranton, PA  
Local No. 85, Lansing, MI  
Local No. 91, New Haven, CT  
Local No. 93, Nashville, TN  
Local No. 124, Mobile, AL  
Local No. 126, Honolulu, HI  
Local No. 131, Albuquerque, NM  
Local No. 132, Madison, WI  
Local No. 133, Austin, TX  
Local No. 135, Charlotte, NC  
Local No. 138, Poughkeepsie, NY  
Local No. 139, Orlando, FL  
Local No. 140, Phoenix - Tucson, AZ

## APPENDIX A

### Decisions of the Joint Industry Committee

The following decisions of the Joint Industry Committee were included as Appendix A to the Standard Agreement between NEII and the IUEC which expired on July 8, 2017. NEBA and the Union recognize these decisions as binding during the term of the present Agreement, except to the extent any of these decisions are in conflict with changes made to Article IV or Article IV (A) during negotiations for the present Agreement.

**1. Wiring of Car Stations** After due consideration of all the information that the Executive Board could gather, back as far as 1948, it was the decision of the Board that the Manufacturers be permitted to do the internal wiring in the car stations to a terminal block within the car station.

**2. Pre - Drilled Overhead Beams**

Decision arrived at was that Otis would refrain from drilling holes on the bottom flange of the eye beam used to support the deflector sheave as soon as it was possible to stop the production line.

**3. Pre - Wiring of Controllers**

On the protest registered over the pre-wiring of controllers, the employers agreed that the pre-wiring of cross connections on controllers would be discontinued and in the future, auxiliary panels would go out without any leads for any wiring on them.

The employers further agreed that there would be no objection to a local removing the wiring, and replacing it, until the situation is corrected.

**4. Multi - Wire Cable**

The ruling of the Board was that the use of multi wire cable has become prevalent throughout the Industry and they can find no objection to its use.

**5. Key Hole Slots**

A review of past decisions and precedent established the fact that it had been previously agreed that key hole slots provided in car and/or landing doors are not a violation of Article IV of the Standard Agreement.

Also, it is found that it had previously been agreed that holes provided in the factory for mounting of interlocks, safety edges, detectors and photocells, are not a violation of Article IV of the Standard Agreement.

When Door Closer arms, lazy arms, or relating arms are fastened to the doors by means of drilled and/or tapped holes on the door such drilling and tapping shall be done in the field by Elevator Constructors. In cases where doors are delivered to the job site, pre - drilled or tapped for such devices as referred to in this paragraph, doors will not be installed until a satisfactory settlement between the employer and the Union is made.

**6. Escalators**

It is agreed that the escalator truss or parts of truss maybe used as a shipping container for escalator components, such as tracks, sprockets, etc. Such components shall be secured within the truss with only sufficient fastenings to provide safe transit and shall not be permanently aligned.

It shall not be a requirement that tracks be removed from the truss prior to final alignment.

Connections between the straight inclined track system and the upper and lower end curved track systems shall be made in the field by Elevator Constructors.

Upper and lower sprockets or carriages are to be installed in the field by Elevator Constructors. See Article IV, Par. 2, Item C for additional information.

#### **7. Extended Wiring On Controllers**

Controllers are not to be shipped from the factory with extended wiring attached thereto.

In the case of escalator controllers, because of limited space available, extended wiring in the form of cables or separate wires may be connected at one end to the controller in the factory provided, however, that the other end of such extended wiring is not prepared for connections.

#### **8. Plug - in Connections Door Protection**

Prepared plug - in connections for door protection devices such as furnished on the photobell protection device is not a violation of Article IV of the Standard Agreement.

#### **9. DMR Plug - in Connection**

The plug connection presently being used on the DMR Regulating Unit will be discontinued. Factory installed wires leading out of the regulator shall have the loose ends unprepared for field connection by the Elevator Constructor.

It is agreed that the employer will use up present stock of regulators equipped with plugs. However, any regulators installed on new jobs after July 1, 1964, will be prepared as described in the above paragraph.

#### **10. Car Door Operators**

Haughton Type 'T' and 'TH' and Westinghouse Type 'E' and other similar car door operators shall have the external wiring to the motor and the door or gate contact installed in the field by Elevator Constructors.

#### **11. Wood Flooring**

When wood flooring on elevator platforms, including stage lifts, organ consoles and orchestra elevators, is to be installed in the field the work shall be done by Elevator Constructors.

#### **12. Door Operators**

(1) The pattern for the Industry, for shipping door operators would be based on the practice in existence at the time of the Joint Industry Committee's decision of December 12, 1963.

(2) As a guide for present and future Joint Industry Committees, it was determined that the following Exhibits would be used to settle any future dispute relative to the shipping of door operators and would be construed as examples of the practice in existence in December 9 - 12, 1963.

Exhibit 'A' (Haughton 'T' Operator as per photo dated 12/13/67)

Operators may be shipped as per this Exhibit except all external wiring, all greenfield, all greenfield connectors and the gate switch shall be removed.

Exhibit 'B' (Haughton 'TH' Two - speed Operator as per photo dated 12/13/67)  
Operators may be shipped as per this Exhibit except all external wiring, all greenfield, all greenfield connectors and the gate switch shall be removed.

Exhibit 'C' (Haughton 'TH' Center - opening Operator as per photo dated 12/13/67)

Operators may be shipped as per this Exhibit except all external wiring, all greenfield, all greenfield connectors and the gate switch shall be removed.

Exhibit 'D' (Westinghouse 'E' Line Operator as per photo 500581A, dated 12/13/67)

Operators may be shipped as per this Exhibit except all external wiring, all greenfield, all greenfield connectors and the magnetic locks shall be removed.

Exhibit 'E' (Dover Operator per photo dated 12/13/67)

Operators may be shipped as per this Exhibit except all external wiring, all greenfield, all greenfield connectors, the gate switch and the cams to actuate the safety edges shall be removed.

### **13. Pre - Assembling of Machine to Machine Beams (Armor Elevator Co.)**

It was agreed by the Joint Industry Committee that the Armor Elevator Company is in violation of Article IV, Par. 2, sub - item "g" of the Standard Agreement by the method of pre - assembling the machine to the machine beams and the pre - drilling of the governor mounting plate.

### **14. Holes Drilled in the Factory for the Mounting of Sight Guards**

shall not be considered a violation of Article IV of the Standard Agreement. The installation (and tapping if required), shall be done in the field by Elevator Constructors.

### **15. Type M Hoistway Door Track Assembly (Haughton Elevator Company)**

It was mutually agreed that the spirator would be removed and that the pre - drilling and tapping was covered by Decision #1 of the Joint Industry Committee dated December 12, 1963.

### **16. Pre - Fastening Booster or Blocking Beams to Machine Beams (General Elevator Company of Baltimore)**

The Joint Industry Committee finds that General Elevator of Baltimore method of pre - fastening booster or blocking beams, as established and shown on Exhibit 'A' entitled "Standard Machine Beam Detail with Booster Beam" dated May 7, 1968 is not a violation of Article IV.

### **17. Dover Leveling Switches**

Dover Leveling Switches, as they are now constructed, are not a violation of the Standard Agreement.

### **18. Westinghouse and Otis Basement Machines**

Westinghouse Basement Type #28 Geared Machine with deflector sheave attached as per DS Sheet 274D and Otis Basement Type 16BT machine with attached deflector sheave as per sheet 6588G are not in violation of Article IV of the Standard Agreement.

### **19. Top Emergency Exit Switches (Otis)**

It was agreed that the switch could be removed in the field and remounted.

### **20. Otis Integral Hanger**

That the primary function and responsibility of both the Union and the Industry is to assure a safe, reliable and workmanlike installation as regard door equipment. The employers agree that they cannot object to the dismantling of components if such becomes necessary to accomplish this.

(It continues:) There has been some question on interpretation of this clause, therefore, it has been agreed that the application of this decision requires that the Mechanic - in - charge use his discretion with regard to removal of the hanger bar to accomplish the stated objective. Management supervisors should not be critical or attempt to penalize the Mechanic for using such discretion but if he questions the decision, it should be adjusted between the Construction Manager and the Local Business Representative.

At the 1954 meeting of the International Executive Board and the Manufacturers' Labor Committee, it was mutually agreed that:

The Executive Board believes that when Article IV, Par. 8, that states "NO restrictions shall be imposed as to methods, tools, or equipment used" was written in the Standard Agreement, neither party, at the time, had in mind lethal tools, therefore; we believe the members of the International Union have a perfect right to refuse to use explosive powered tools.

### **21. Cargo Masters 500 lbs. up to 1000 lbs.**

All door assembly units must be removed before installation of car.

Pre - wiring of Cargo Master to be limited to door and ejector operation.

Ejector unit must be shipped separately.

The above conditions apply specifically to the Cargo Master with a capacity of 500 lbs. to 1000 lbs. as manufactured by Guilbert, Inc., and are not to be applied to the D/W provision of Article IV, Par. 3, Item 3, of the Standard Agreement.

### **22. Procedure For One Man Pressure Relief Valve Test**

At a meeting of the National Arbitration Committee held on February 8, 1984, at the Sheraton Bal Harbour, Bal Harbour, Florida, it was jointly agreed that pressure relief valve test work may be performed by one Mechanic so long as the following procedure is followed:

Item 1. The elevator must be equipped with a quick release coupling to which a pressure gauge could be connected.

Item 2. The Elevator Constructor Mechanic is to be supplied with a temporary run button (the cable is to be of a length which would permit the Elevator Constructor to position himself outside of the machine room or the hoistway while performing the test).

Item 3. With the elevator at the top floor, doors closed, shut off the main line disconnect.

Item 4. Disconnect one wire, which places the elevator on inspection, add one jumper on the directional limit, one jumper on the final limit, and connect the temporary run button to the appropriate terminals.

Item 5. Connect the pressure gauge to the quick release coupling.

Item 6. Put in the main line disconnect and position yourself outside of the machine room and/or hoistway and using the temporary run button, run the elevator up against the stop ring until you observe (hear) the bypass valve open.

Item 7. After checking the pressure gauge the Mechanic is to open the bottom hoistway door and observe the cylinder and pipe for possible damage or leakage.

Item 8. If damage has occurred it will be repaired in the normal manner using a repair crew.

Item 9. The car will then be restored to normal service and observed as it runs the first few trips.

Frank Christensen, General President  
International Union of Elevator Constructors  
7154 Columbia Gateway Drive  
Columbia, MD 21046

Dear Mr. Christensen:

This is to confirm the understanding and agreement reached at the recent contract negotiations between NEBA and the Union.

It is understood and agreed that where a man has worked for more than one company and has worked at least 1750 hours entitles him to the minimum vacation pay guaranteed by Article XII. The obligation to pay minimum Vacation Pay shall be prorated between all the companies for whom the man worked based upon the hours the man worked for each company. The determination regarding a proration shall be made as of the end of the Vacation year December 31.

Very truly yours,  
Rick Amarosa

**AGREED:**  
Frank Christensen



Frank Christensen, General President  
International Union of Elevator Constructors  
7154 Columbia Gateway Drive  
Columbia, MD 21046

Dear Mr. Christensen:

At our recent contract negotiations the parties agreed that effective July 9, 2017 as part of the Company Management Training Program, the Company shall have the right to work up to twelve (12) salaried non - bargaining unit employees per year as Temporary Helpers for a total of three to eighteen months duration each with no more than one working per local per year; for which it shall pay \$1800.00 per person to the local union and \$180.00 per person to the International Union. The International shall be notified as to the names of the trainees and the location of their assignments.

Very truly yours,  
Rick Amarosa

**AGREED:**  
Frank Christensen

Frank Christensen, General President  
International Union of Elevator Constructors  
7154 Columbia Gateway Drive  
Columbia, MD 21046

Dear Mr. Christensen:

This is to confirm the understanding and agreement reached at the recent contract negotiations between NEBA and the Union, that the International Union of Elevator Constructors will hold the Company harmless in the event of administrative proceedings, arbitrations or litigations involving the applicability and/or enforcement of Article III, Par. 4.

Very truly yours,  
Rick Amarosa

**AGREED:**  
Frank Christensen

## **MEMORANDUM OF AGREEMENT**

This will confirm that during the negotiations for the collective bargaining agreement between NEBA and the IUEC to be effective July 9, 2017, the parties agreed to the following:

a) In the event that the Company experiences difficulties with employee response to emergency overtime call-backs in any local office, the Company shall inform the local union and the local union shall cooperate with the Company in establishing a call-back system. In the event the Company and the local union cannot agree on the establishment of the call-back system the Company and the IUEC shall establish a call-back system.

b) Employees on contract service shall be required to carry and use beepers or any other designated communication devices that permit them to be contacted and informed of an emergency call while the employee is on the way to work at the beginning of the workday and while the employee is on the way home from work at the end of the workday.

**AGREED:**

Rick Amarosa

**AGREED:**

Frank Christensen

## TRADE SECRET AGREEMENT

During the term of my employment with the Company and thereafter, I will refrain from disclosing to other persons or entities, except with the Company's consent and for the Company's benefit during the course of such employment, any trade secrets or confidential information of the Company.

I will deliver to or leave with the Company all written and other materials containing The Company's trade secret, confidential, or proprietary information upon termination of my employment.

I acknowledge receipt of an executed copy of this agreement

By: \_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Print name

Date

By: \_\_\_\_\_  
For the Company

Frank Christensen, General President  
International Union of Elevator Constructors  
7154 Columbia Gateway Drive  
Columbia, MD 21046

Dear Mr. Christensen:

This will confirm the understanding reached during the recent contract negotiations concerning holidays that fall on Saturday or Sunday and that are celebrated on Friday or Monday, respectively.

The Union agrees that the Employer has an obligation to provide contract service to some of its customers on these Friday or Monday holidays. The Union further agrees that to provide such service it must require contract service employees to work on such days. It is agreed that the Employer shall have the right to schedule employees to work on such days in sufficient numbers needed to perform such work. The Employer agrees that it will make every effort to consider the desires of its employees when employees are scheduled to work such days.

Very truly yours,  
Rick Amarosa

**AGREED:**  
Frank Christensen

Dear Mr. Amarosa:

All new hires hired after July 8, 1997 will be classified as probationary Apprentices.

This is to confirm our understanding and agreement that any individual with an industry date prior to July 9, 1997, who is still a Helper as of the effective date of our new agreement, will receive 70% of Mechanic's rate, plus fringe benefit and will remain at that rate until such time as he is qualified and meets the requirements as a fourth year Apprentice.

**AGREED:**  
Frank Christensen

**AGREED:**  
Rick Amarosa

Frank Christensen, General President  
International Union of Elevator Constructors  
7154 Columbia Gateway Drive  
Columbia, MD 21046

Dear Mr. Christensen:

This letter will confirm the transfer policy between the primary and subprimary of the newly merged locals will be as follows:

- a) Each merged local becomes a subprimary of the local with which it was merged.
- b) The current employees form the permanent bench in each subprimary and primary.
- c) The current expense Agreement in each affected local will remain in effect until replaced by a new expense Agreement negotiated between NEBA and the IUEC.
- d) An employee sent from the primary to the subprimary, or vice versa, on a temporary basis will be paid expenses as required by his/her permanent base expense Agreement.
- e) An employee who is transferred on a permanent basis from the primary to the subprimary, or vice versa, and this assignment does not require a household move shall receive four (4) weeks per diem from his/her old location expense Agreement, thereafter he/she is a permanent employee in the new location.
- f) An employee who is transferred on a permanent basis from the primary to the subprimary, or vice versa, and does require a household move shall receive six (6) weeks per diem from his/her old location expense Agreement, thereafter he/she is a permanent employee in the new location.
- g) When a person on the bench is hired in the primary and/or subprimary he/she shall be used in the new location by application of paragraphs (d), (e), or (f) above.
- h) When an employee is permanently transferred as outlined in paragraphs (e) and (f) above, he/she is guaranteed a total of six (6) months employment in the new location or he/she will be paid per diem for the entire period less the per diem already paid.

This provision (h) does not apply if the employee is discharged for cause.

Very truly yours,  
Rick Amarosa

**AGREED:**  
Frank Christensen

Letter of Understanding

The parties agree that no Local Joint Apprenticeship Committee may implement any rule that conflicts with any language of the Collective Bargaining Agreement.

For NEBA \_\_\_\_\_ For the Union \_\_\_\_\_

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



Frank Christensen, General President  
International Union of Elevator Constructors  
7154 Columbia Gateway Drive  
Columbia, MD 21046

Dear Mr. Christensen:

This will confirm the understanding reached during our recent negotiations concerning local unions that may be merged or dissolved by the International Union of Elevator Constructors (IUEC) after January 1, 1992 and until the termination of the Agreement that will expire on July 8, 2022. NEBA agrees to meet and discuss the effects of such mergers on a local by local basis. Such discussions shall include but are not limited to hiring, expense agreements and open-territory between the merged locals.

There shall be no change in any term or condition of employment under the Agreement or any local expense agreement until such time as the parties reach a mutual agreement as to such changes.

It is further agreed that such discussions are to begin as expeditiously as possible following the conclusion of negotiations for a new Agreement.

Very truly yours,  
Rick Amarosa

**AGREED:**  
Frank Christensen

### Merged Locals

Due to the wage disparity created by merging the following locals, for the benefit of both the Employer and the IUEC, we will use the language in the letter confirming the transfer policy between the Primary and Sub-Primary of the newly merged locals contained in this Agreement. Using the increase schedule that we have provided, parity will be achieved for all of the merged locals within two (2) years.

| Receiving Local | Merged Local | Percentage of Parity | 1st Wage Increase | 2nd Wage Increase | 3rd Wage Increase | 4th Wage Increase | 5th Wage Increase |
|-----------------|--------------|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                 |              |                      |                   |                   |                   |                   |                   |
|                 |              |                      |                   |                   |                   |                   |                   |
|                 |              |                      |                   |                   |                   |                   |                   |
|                 |              |                      |                   |                   |                   |                   |                   |

## Memorandum of Understanding

Except as otherwise agreed to by the parties, the terms of all agreements between the International Union of Elevator Constructors and/or its local Unions and the National Elevator Bargaining Association and its member Companies, including but not limited to local expense and local option agreements, that are in existence on the effective date of this Agreement shall continue in effect unless inconsistent with or superseded by this Agreement in which case the terms of this Agreement prevail.

**AGREED:**  
Frank Christensen

**AGREED:**  
Rick Amarosa

## Assistant Mechanic Agreement

I agree to accept Assistant Mechanic status for twelve (12) months from the date of this agreement. The terms and conditions of employment as an Assistant Mechanic have been agreed upon by the IUEC and my employer and are contained in the NEBA-IUEC Agreement relating to Assistant Mechanics included in the amended collective bargaining agreement. The definition of Assistant Mechanic Work and Qualifications are specified in Article X of the NEBA-IUEC Agreement.

I understand that the wage rate for Assistant Mechanic shall be 80% of the wage rate for Mechanics in the local union where I am working.

It is understood that by signing this Agreement, there is no guarantee of employment.

Should the terms of the Letter of Agreement for Assistant Mechanics be violated, this agreement will immediately become null and void.

Print Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Company: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Local Union: \_\_\_\_\_

Business Representative: \_\_\_\_\_

Date: \_\_\_\_\_

July 9, 2017

Frank Christensen, General President  
International Union of Elevator Constructors  
7154 Columbia Gateway Drive  
Columbia, MD 21046

Re: Letter of Agreement

Dear Mr. Christensen:

This memorandum details the agreement between the parties concerning potential conflicts posed whenever customers, as a precondition for securing contracts for the Company, require background checks for employees who will be working on the customer's premises.

The Company agrees to the following whenever customers require background checks:

1. The Company shall seek volunteers to man said jobs.
2. The Company will not discipline, discharge or lay off employees solely due to their refusal to volunteer. However, such employees may be laid off if there is not sufficient other work to which they may be assigned.
3. The IUEC recognizes the importance of securing adequate volunteers and will cooperate in efforts to secure them.

Implementation of this agreement and terms and conditions related thereto cannot be introduced or considered in any proceeding except one to enforce this agreement.

Very truly yours,  
Rick Amarosa

**AGREED:**  
Frank Christensen

## **MEMORANDUM OF UNDERSTANDING**

When a pre-task safety document (e.g. Job Hazard Analysis (JHA), Job Safety Assessment (JSA) or similar document) is required by the company, employees will not be permitted to re-use a previously completed document.

AGREED:  
Frank Christensen

AGREED:  
Rick Amarosa

Frank Christensen, General President  
International Union of Elevator Constructors  
7154 Columbia Gateway Drive  
Columbia, MD 21046

Re: Letter of Agreement

Dear Frank:

This memorandum details the agreement between the parties concerning potential conflicts between the Company's Alcohol and Drug Policy and those policies provided by customers as a precondition for securing contracts for the Company.

The Company will continue its practice of applying good faith efforts to apply its own policy. Should these efforts be unsuccessful and a customer insists on implementation of their own policy, the Company may institute such policies to the extent necessary to obtain the work.

Good faith efforts by the Company to avoid using the customer's policy will include:

1. Advising the customer that the Company has agreed with the IUEC to a comprehensive company-wide policy that addresses the maintenance of a safe and healthy work environment for its employees, and that it does not wish to apply any additional or different regulations.
2. If written confirmation of the company's position fails to change the customer's position, the Company will attempt to obtain customer approval to as much of its policy as possible.
3. If the customer insists on the complete substitution of its policy for the Company's policy, the Company shall then seek volunteers to man said jobs.
4. The Company will not discipline, discharge or lay off employees solely due to their refusal to volunteer. However, such employees may be laid off if there is not sufficient other work to which they may be assigned.
5. The IUEC recognizes the importance of securing adequate volunteers and will cooperate in assisting in efforts to secure them.

**AGREED:**

Rick Amarosa

## SUBSTANCE ABUSE

**Par. 1.** In order to eliminate substance abuse in the workplace; to assist employees with substance abuse related illnesses, to have a safe workplace and efficient work-force. Such Substance Abuse Program shall be subject to the conditions set forth in this Article.

**Par. 2.** There shall be no random testing for drugs or alcohol for any reason other than stated in Par. 6. An employee who refuses to submit to random testing of any kind, for reasons other than stated in Par. 6, shall not be disciplined, nor shall that employee be refused access to the jobsite.

**Par. 3.** Testing may be performed on new-hire applicants for employment as a condition of employment prior to placing them on the payroll. The employer shall have the right to require a drug test for any referral for employment if such referral has not worked for that employer within the past three (3) months.

Testing will only include alcohol and the following drugs:

Nine Panel Drug Test

1. Cocaine (and its derivatives, including crack cocaine).
2. Cannabinoids (THC/marijuana, hash).
3. Opiates (heroin, codeine, etc.).
4. Amphetamine (including methamphetamine – central nervous system stimulants).
5. Phencyclidine (PCP).
6. Barbiturates
7. Benzodiazepines
8. Methadone
9. Propoxyphene

Testing of referrals will be considered a part of the employer's pre-employment process. The referral will be employed while the employer is awaiting the return of the test results. If the test result is positive, subject to Par. 5, the employer has no responsibility to that referral and may terminate the referral without consequence. However, said individual shall become eligible for employment in the industry at such time that the individual complies with a recognized rehabilitation or counseling program under this Substance Abuse Policy.

**Par. 4.** An employee may be tested when probable cause exists to believe that the employee is impaired on the job. The Local Union Business Manager or Agents will be notified by the Employer within 72 hours after the employee has been tested under (a) or (b) below. Probable cause will be deemed to exist under the following circumstances:

(a) The employee's conduct or actions indicating alleged impairment shall be observed by one supervisor on the jobsite and confirmed by a second supervisor whenever possible. The supervisor(s) shall record their observations in writing stating the date, time, length of observation, jobsite and actions of the employee which they believe constitute drug or alcohol impairment. Such statements shall be signed; or



(b) A determination is made that the employee's conduct is symptomatic of alcohol or drug impairment by an independent physician or health care professional qualified to make such a determination, following a consultation with the employee. The physician or health care professional shall be of the Employer's choosing and the cost of such consultation and determination shall be borne by the Employer if it is not covered by applicable insurance; or

(c) Any employee involved in an accident which results in professional medical treatment or damage to company property will be required to submit to a test for the presence of alcohol or drugs.

**Par. 5.** An employee who is properly requested to undergo testing in accordance with the minimum procedures set forth in Par. 4 above shall be tested within 24 hours. The Local Union shall be notified of all positive test results within 72 hours of the employer receiving the results. If the employee refuses, the employee is subject to disciplinary action up to and including termination and the employee shall be deemed unqualified and barred from work within the industry until such time the employee successfully complies with a recognized rehabilitation or counseling program under Par. 6 of this section.

The Company must use a recognized and reputable concern for testing, with sufficient facilities and quality control features to ensure accuracy in test diagnosis and the capability to store samples. Chain of custody procedures must be observed at all times. The Company will comply with any state laws concerning drug testing.

The results of the test of an employee who tests positive the first time must be confirmed by SAMHSA standards. For a positive, adulterated or substituted result reported on a single specimen or a primary specimen, the employee may request through the MRO that the same specimen (or split specimen) be tested by a second authorized (SAMHSA certified) laboratory. The employee has 72 hours (from the time the MRO notified the employee that the specimen was reported positive, adulterated or substituted to request a retest of the same specimen (or split specimen). If the independent retest indicates a negative result, the Employer may elect to retest the employee's initial sample. If the results are again negative, the employee will be put back to work immediately (if he is off work) and made whole for any loss of pay occasioned by the first positive test results.

**Par. 6.** An employee whose final test results are positive (and who has not tested positive previously) will be referred to the Company's Medical Review Officer, (see attachment) Employee Assistance Program or some other recognized and approved rehabilitation or counseling program. The cost of such programs may be offset by appropriate insurance coverage. Any program whose cost is borne by the National Elevator Industry Health Benefit Plan shall be deemed an acceptable program under this paragraph. If the employee enters such a program, his status as an employee will not be affected, except as provided for in Par. 3 above, and he will be allowed access to the job under the conditions established by the program. An employee who refuses a proper request to enter, participate in and successfully comply with such a program shall be deemed unqualified and barred from returning to work within the industry. Employees may be disciplined, up to and including discharge, for subsequent positive test results. Employees who test positive two (2)

times, and have been discharged by the Employer, shall be deemed unqualified and shall not return to work within the industry until he/she has successfully complied with a substance abuse program. Said individual, upon returning to work, may be randomly tested for substance abuse for a period of one year at the Employer's expense.

**Par. 7.** Testing may be for drug or alcohol impairment only and not for any other medical conditions. Neither the Company nor any medical or testing personnel shall disclose any information regarding the fact of testing or the results of testing to any other employer or customer. All test results and related information will be given the same confidentiality as any other medical information in the Company.

**Par. 8.** Any employee(s) who possesses, sells, transports or distributes illegal drugs or unauthorized alcohol at a work site, on the company premises, or on company time is subject to immediate discharge.

**Par. 9.** There shall be a mutually agreed upon designated panel of five (5) permanent arbitrators assigned to this Policy. Any dispute regarding the application or construction of this Substance Abuse Program, including the sections on Rights of Employees and Medical Review Officer, may be submitted to expedited binding arbitration by either the Union or the Employer. Such disputes will be reduced to a written grievance and may be submitted to the NEBA Executive Director or his designee and the General President of the Union or his designee for their immediate review and discussion by phone or in person within ten (10) working days of the submission. If the grievance is not resolved, it can be submitted directly to expedited arbitration. Such cases will be heard by one of the arbitrators contained in the permanent panel. Arbitrators from the permanent panel will be selected by mutual agreement or if there is no mutual agreement, by random selection.

This statement of principles shall apply to all employees represented by the International Union of Elevator Constructors. Substance abuse testing and treatment measures are appropriate for all employer non-bargaining unit employees as well, including company executives and officers.

### **RIGHTS OF EMPLOYEES**

- a) Before requesting an employee to undergo drug or alcohol testing, the employer shall provide the employee with a form on which to acknowledge that the employee has seen the drug and alcohol testing policy.
- b) If an employee tests positive for drug or alcohol use, the employee must be given written notice of the right to explain the positive test and indicate any over-the-counter or prescription medication that the employee is currently taking or has recently taken and any other information relevant to the reliability of, or explanation for, a positive test.
- c) Within three (3) working days after notice of a positive initial test result the employee may submit information to the MRO, in addition to any information already submitted under paragraph (b), to explain that result. Within three (3) working days after receiving final notification of a positive test result, an employee

who is the subject of a drug test may, upon written request through the MRO, have access to any records relating to his or her drug test.

d) An employee who tests positive will have 72 hours following the date which the employee is notified of the test result to advise the company, in writing, of the employee's desire to request a retest of the original sample at the employee's own expense. An employee who properly requests in writing the records as stated above in (c), shall have 72 hours from the date of receiving such requested information to request a retest of the original sample.

e) Unless a positive test result is confirmed as positive, it shall be deemed negative and reported by the laboratory as such.

f) The employer will bear the costs of all testing except for retests requested by employees after an initial positive test result.

g) Anytime an employee submits to a drug test under the Substance Abuse Program of this Agreement at the request of an employer, a copy of a positive test result shall be confidentially delivered to the employee no later than the end of the next business day after receipt of the test results by the employer.

Refusal to test or provide an adequate sample when required by this policy shall constitute insubordination and is a violation of this agreement.

Any specimen altered by the employee will be considered a positive test result and therefore a violation of this policy. Any specimen altered by the employer will be considered a negative test result.

### **MEDICAL REVIEW OFFICER**

The Company will appoint a Medical Review Officer (MRO) to administer this Policy. The responsibilities of the MRO shall be to:

a) Select and utilize services of a testing laboratory that meets one of the criteria for drug testing established by SAMSHA.

b) Provide specimen test kits and collection locations that follow chain of custody collection techniques mandated by SAMSHA.

c) Maintain appropriate systems, records, and administrative procedures to provide participating employers with accurate and timely information as to the drug and alcohol free status of employees.

d) Ensure that the testing facility conducts both an initial drug screen and a confirmation test on specimens before reporting positive results.

- e) Notify the tested individual of a positive result and provide the individual with an opportunity to explain the reasons why their test might be positive.
- f) Review and verify a confirmed positive test result and process the donor's request for a confirmatory retest of the original sample.
- g) Review a participating employee's medical record if so requested by the employee.
- h) Notify the employer's contact person of all test results, both positive and negative, if required.
- i) Refer individuals testing positive to the appropriate medical evaluation and participate in return to duty decisions as set forth in this Policy.
- j) Ensure the drug and alcohol policy and program complies with Federal, State, and local law.

Authorization for Check-Off of IUEC Dues Form

To: Any and All Employers Signatory to a Collective Bargaining Agreement with the IUEC

I hereby assign to the International Union of Elevator Constructors (IUEC), from any wages earned by me as an employee of any employer who is signatory to an applicable collective bargaining agreement (in my present or in any future employment), the currently applicable IUEC Dues, authorized in the IUEC Constitution and By-Laws and specified by the IUEC General Executive Board. I authorize you to deduct such amounts from my pay on a weekly or hourly basis and to remit such sum monthly to the IUEC as may be agreed upon between the IUEC and the Company at any time while this authorization is in effect.

This assignment, authorization and direction shall be irrevocable for a period of one year from the date of delivery hereof, or until the termination of the collective bargaining agreement between you and the IUEC in effect at the time, whichever occurs sooner; and I agree this authorization, assignment and direction shall be automatically renewed and shall be irrevocable for successive periods of one year each and for the period of each successive agreement between an employer with whom I am at that time employed and the IUEC, whichever shall be shorter, unless notice is given by me to the employer with whom I am at that time employed and the IUEC not more than twenty (20) days and not less than the (10) days prior to the expiration of each period of one year, or of each applicable collective bargaining agreement between an employer with whom I am at that time employed and the IUEC, whichever occurs sooner.

This authorization is made pursuant to the provisions of Section 302(C) of the Labor-Management Relations Act of 1947 and shall be effective on the date of execution.

It is agreed that this Form will be executed in triplicate, with one copy each to the IUEC, one to the Company, and one to the member.

Name: \_\_\_\_\_

Last four digits of Social Security Number: \_\_\_\_\_

Local Union: \_\_\_\_\_

Your signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Employer: \_\_\_\_\_

**INTERNATIONAL UNION OF ELEVATOR CONSTRUCTORS  
NATIONAL ELEVATOR CONSTRUCTORS  
POLITICAL ACTION COMMITTEE (NECPAC)**

**VOLUNTARY CHECKOFF AUTHORIZATION**

I hereby authorize and direct the company named below and all other signatory employers to whom I am subsequently referred by my IUEC Local Union, in accordance with the IUEC-NEBA national agreement, to deduct from my pay the sum of (please check one) \_\_\_ five cents (\$.05) per hour, or \_\_\_ ten cents (\$.10) per hour, or \_\_\_ other (please insert amount) for each hour of work performed by me as your employee, and to remit that amount on a continuing basis to the National Elevator Constructors Political Action Committee (NECPAC).

I understand that I can contribute more or less than the above-suggested amount through other methods such as direct contribution to NECPAC. I further understand that this is a voluntary contribution, and that I will not be disfavored or discriminated against in my employment, job referrals, or union membership if I choose not to make any contribution at all or make one in an amount different from the amounts suggested above; nor will I be favored in my employment, job referrals, or union membership should I choose to make a contribution.

I understand that the money I contribute will be used for political purposes and I understand that all or some of the amount I contribute may be used to influence the election or defeat of candidates in elections for federal, state or local office or to address political issues and referendums of public importance.

This authorization has been voluntarily made, is intended to be binding on each and every signatory employer for whom I work and shall remain in full force and effect until revoked by me by written notice of revocation to my employer and to the IUEC.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Current Employer

\_\_\_\_\_  
Print Name of Signer

\_\_\_\_\_  
International Number

\_\_\_\_\_  
IUEC Local Union

Contributions or gifts to NECPAC are not tax deductible for federal income tax purposes.