



DEPARTMENT OF BUSINESS AND INDUSTRY
DIVISION OF INDUSTRIAL RELATIONS
MECHANICAL COMPLIANCE SECTION

**APPLICATION FOR ISSUANCE OR RENEWAL OF A CERTIFICATE TO WORK AS
AN ELEVATOR MECHANIC**

PLEASE PRINT OR TYPE

☐ Initial ☐ Renewal

1. Name of Applicant: _____ License No. _____

Date of Birth: _____ Social Security Number: _____

Home Mailing Address:

Street/Apt./ P.O. Box: _____

City: _____ State: _____ Zip Code: _____

Area Code & Phone Number: _____

Email Address: _____

2. **Proof of Training:** Please read NAC 455C.460 for applicant qualifications. Check the box below that applies:

☐ Applicant must show proof that they have successfully completed a formal educational program or an apprenticeship that is satisfactory to the Mechanical Compliance Section, such as NEIEP training program or equivalent.

☐ Applicant must show proof that they have at least 12,000 hours of working experience in the construction, installation, alteration, and repair of elevators, personnel hoists, or vertical reciprocating conveyors.

FORM CONTINUES ON NEXT PAGE

Reno: 4600 Kietzke Ln, Suite F-151, Reno, NV 89502 - Telephone (775) 688-3750

Las Vegas: 2300 W. Sahara Avenue, Suite 300 Las Vegas, Nevada 89102 - Telephone (702) 486-9054
<https://dir.nv.gov/>

- ☐ Applicant must show proof that they have at least 10,000 hours of working experiences in the construction installation, alteration and repair of elevators and holds a current Qualified Elevator Inspector (QEI) certification issued by an organization that holds a QEI Certification of Accreditation.
- ☐ Applicant must show proof that they have at least 8,000 hours of working experience in the construction, installation, alteration and repair of elevators, has successfully completed at least 60 semester hours or 90 quarter hours of course work from an accredited college or university in an engineering field relating to the construction, installation, alteration and repair of elevators and holds a current Qualified Elevator Inspector (QEI) certification issued by an organization that holds a QEI Certificate of Accreditation.
- ☐ Has at least 6,000 hours of working experience in the construction, installation, alteration and repair of private residence elevators.
4. If the working experience of the applicant is **limited to private residence elevators**, the certificate issued pursuant to this section must only authorize the holder of the certificate to construct, install, alter or repair for a private residence elevator.
5. If the working experience of the applicant is **limited to personnel hoists and employee elevators on construction or demolition sites**, the certificate issued pursuant to this section must only authorize the holder of the certificate to construct, install, alter or repair a personnel hoist or employee elevator on a construction or demolition site.
6. If the working experience of the applicant is **limited to vertical reciprocating conveyors**, the certificate issued pursuant to this section must only authorize the holder of the certificate to construct, install, alter or repair a vertical reciprocating conveyor
7. **Photograph:** Include a recent photograph. Photograph may be in digital format (.jpg, .gif, etc.) or may be a high-quality printed copy.
8. **License Fees:** INCLUDE a license fee of \$150.00 for initial certification, or \$75.00 for renewal. Certifications not renewed by their expiration date are expired and may not be renewed. Make check, cashier's check or money order payable to **Division of Industrial Relations**. No other forms of payment are authorized.
9. **Read and sign the following statement:**

I hereby certify that all of the information provided in this application is complete and true to the best of my knowledge. I further certify that I will comply with all requirements applicable under Nevada Revised Statutes 455C and Nevada Administrative Code 455C.

Signature of Applicant

Date

FORM CONTINUES ON NEXT PAGE

MANDATORY REQUIREMENT FOR LICENSING

Federal Welfare Reform, as implemented by the 1997 Session of the Legislature by SB 356, requires that professional and occupational licensing agencies add certain questions regarding child support to all applications for new licenses and for renewals. Please mark the appropriate response. Failure to complete this section will result in denial of the application.

- ☐ I am **NOT** subject to a court order for the support of a child.
- ☐ I **AM** subject to a court order for the support of one or more children and am in compliance with the order or am in compliance with the plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.
- ☐ I am subject to a court order for the support of one or more children and **AM NOT** in compliance with the order or a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.

Signature of Applicant

Date

FORM CONTINUES ON NEXT PAGE

REPORT OF EXISTENCE OF NEVADA BUSINESS LICENSE

Pursuant to NRS 353C.1965

All applicants MUST complete this section

Please select ONE option

☐ I have a Nevada business license number assigned by the Nevada Secretary of State upon compliance with the provisions of NRS Chapter 76.

My Nevada Business License Number: _____

☐ I have applied for a Nevada business license with the Nevada Secretary of State upon compliance with the provision of NRS Chapter 76 and my application is pending.

☐ I do **NOT** have a Nevada business license number.

Information about the Nevada business license can be found on the Secretary of State's website at: <http://nvsos.gov/>.